

# Pharos

TRAINING & CONSULYANCY

Excellent&Quality



# PHAROS

TRAINING CALENDAR

2024



# ABOUT US!!

**Pharos**  
TRAINING & CONSULYANCY  
Excellent & Quality

**PHAROS** Training & Consultancy vision is to establish a long standing business relationships with our customers by providing them with Knowledge, Skills & Behavior based on quality, integrity, performance and innovation in a wider context the communities in which we operate are our potential customers and to that end we will strive to ensure that we play an active part in building their careers.

**We believe** that quality comes first. We are %100 committed to providing our clients with a product of the very highest standard as well as an uncompromising level of customer service The first of these core values is Mastery.

**Our training** solutions are developed by subject matter experts to help organizations and individuals improve personal competence and skills core enablers of sustainable business development and competitive advantage. Our training sessions are meticulously planned by our trainer and are designed in a manner geared toward the maximization of efficiency

**Also**, we pursue the highest quality in all our training intervention by ensuring that our materials are relevant and unit standard aligned all training courses are developed and delivered by certified experts from industry.

# OUR INTERNATIONAL

# ACCREDITATION



**AIPS** is one of the subdivisions of the American Group for leadership and management is a leading professional has the world's largest and leading certification committees for professional bodies of education and technical training



**ETON UNIVERSITY** is accredited by the Quality Assurance Commission (QAC). QAC was formed as an autonomous not-for-profit organization. The QAC is registered with governmental statutory bodies in Malaysia and the United Kingdom.



**THE FIRST ASSOCIATION** in Legislation & Consulting that aims to promote the profession of being a legal counsel or consultant through fine-tuning expertise of accrediting organizations that train individuals to be on the top level of expertise.



**IPM** a leading institution in training in USA, to promote the advancement of education and learning in the fields of management and leadership.



**ITS PIONEER** in engineering sciences on the Middle East and African levels, in the fields of education, engineering research and community service.

# OUR INTERNATIONAL ACCREDITATION



**NOTTING HILL** College's UK campus is accredited by Accreditation Service for International Colleges (ASIC) which is an independent body providing accreditation services for independent, further and higher education colleges.



**OTHM QUALIFICATIONS.** OTHM provides a track of flexible professional qualifications that are designed for learners to develop progressively the skills and knowledge that they will need to help them in their careers. These qualifications can also lead to university top-up programmes, such as MBA, MA, MSc, BA (Hons)



**THE UNIVERSITY OF BOLTON** is a Teaching Intensive, Research Informed Higher Education Institution whose distinctive high quality, student-focused, undergraduate and postgraduate programmes attract applications from all over the world. It will offer an exciting and challenging student experience with high levels of proactive student support and with excellent facilities which match the quality of its academic provision.





# TRAINING

## SECTORS

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# MANAGEMENT AND LEADERSHIP

| CODE  | COURSE NAME  | DATE                     | VENUE          |
|-------|--|--------------------------|----------------|
| ML001 | Measuring Entrepreneurial Impact   | 01 Jan - 05 Jan 2024     | Dubai          |
| ML002 | Mastering Emotional Intelligence Skills for Excellent Leadership                                 | 01 Jan - 05 Jan 2024     | London         |
| ML003 | Mastering People Management & Team Leadership  | 01 Jan - 05 Jan 2024     | Dubai          |
| ML004 | The Oxford 10-Day MBA  | 01 Jan - 05 Jan 2024     | London         |
| ML005 | Thought Leadership: The Competencies   | 01 Jan - 05 Jan 2024     | London         |
| ML006 | Advanced Negotiation Skills  | 29 Jan - 02 Feb 2024     | London         |
| ML007 | Governance, Risk & Compliance Executive  | 29 Jan - 02 Feb 2024     | Dubai          |
| ML008 | Leading through VUCA (Volatility, Uncertainty, Complexity & Ambiguity)                           | 29 Jan - 02 Feb 2024     | London         |
| ML009 | Strategic Thinking and Leadership for Engineers  | 29 Jan - 02 Feb 2024     | Cairo          |
| ML010 | Leadership and Ethics: Moral Leadership in Personal Practice                                     | 29 Jan - 02 Feb 2024     | Amman          |
| ML011 | Strategic Thinking and Leadership for Engineers  | 29 Jan - 02 Feb 2024     | Kuala Lumpur   |
| ML012 | Leadership and Management Skills for Supervisors   | 29 Jan - 02 Feb 2024     | Istanbul       |
| ML013 | Engineering Electronic Document Management Systems   | 29 Jan - 02 Feb 2024     | Tunis          |
| ML014 | Negotiation and Conflict Management in Organisations   | 29 Jan - 02 Feb 2024     | Istanbul       |
| ML016 | The Strategic People Manager – ILM Endorsed  | 29 Jan - 02 Feb 2024     | Tunis          |
| ML017 | The Effective Strategic Manager  | 29 Jan - 02 Feb 2024     | Istanbul       |
| ML018 | Leading for Excellence and Equity: A CAEL Module   | 29 Jan - 02 Feb 2024     | Dubai          |
| ML019 | Strategic Thinking and Leadership for Engineers  | 29 Jan - 02 Feb 2024     | Munch          |
| ML020 | Advanced Diploma of Leadership & Management  | 29 Jan - 02 Feb 2024     | Istanbul       |
| ML021 | Managing People & Strategy   | 04 Mar - 08 Mar 2024     | Georgia        |
| ML022 | The Strategic People Manager – ILM Endorsed  | 04 Mar - 08 Mar 2024     | Cairo          |
| ML023 | The Effective Strategic Manager  | 04 Mar - 08 Mar 2024     | Amman          |
| ML024 | Emotional Intelligence 360-Degree Assessment Workshop  | 04 Mar - 08 Mar 2024     | Kuala Lumpur   |
| ML025 | Advanced Management & Leadership Programme Portfolio Management and Corporate Finance Principles | 04 Mar - 08 Mar 2024     | Istanbul       |
| ML026 | The Power of Positive Thinking, Psychology and Attitude Advanced Leadership                      | 01 April - 05 April 2024 | Linz           |
| ML027 | Managing and Leading Innovation Mastering Business Data Collection, Analysis and Presentation    | 01 April - 05 April 2024 | Istanbul       |
| ML028 | Leadership and Management Skills for the 21st Century Managing Stress & Work-Life Balance        | 01 April - 05 April 2024 | Tunis          |
| ML029 | Leadership, Vision and Organisational Reality  | 01 April - 05 April 2024 | Tunis          |
| ML030 | Cyber Security, Information Governance, Legal Risk Management and Compliance                     | 01 April - 05 April 2024 | Sharm El Shikh |
| ML031 | Fostering Accountability, Adaptability, and Resilience   | 01 April - 05 April 2024 | Georgia        |
| ML032 | Leading & Managing Vendor Relations  | 01 April - 05 April 2024 | Istanbul       |
| ML033 | Strategic Thinking and Leadership for Engineers  | 01 April - 05 April 2024 | Casablanca     |
| ML034 | Working Effectively in Project Teams   | 29 April - 03 May 2024   | Cairo          |



# MANAGEMENT AND LEADERSHIP

| CODE  | COURSE NAME   | DATE                   |                |
|-------|---|------------------------|----------------|
| ML035 | Management and Leadership: Leading a Team   | 29 April - 03 May 2024 | Amman          |
| ML036 | Mastering Business Etiquette & Protocol   | 29 April - 03 May 2024 | Kuala Lumpur   |
| ML037 | Business Process Optimisation and Modelling   | 03 Jun - 07 Jun 2024   | Serbia         |
| ML038 | Global Oil Economics & Strategic Planning   | 03 Jun - 07 Jun 2024   | Tunis          |
| ML039 | Advanced Communication Skills   | 01 Jul - 05 Jul 2024   | Istanbul       |
| ML040 | Advanced Leadership Skills and Techniques   | 01 Jul - 05 Jul 2024   | Dubai          |
| ML041 | Emotional Intelligence  | 01 Jul - 05 Jul 2024   | Amman          |
| ML042 | Leadership Development for Engineers  | 01 Jul - 05 Jul 2024   | Linz           |
| ML043 | Artificial Intelligence (AI)  | 29 Jul - 02 Aug 2024   | Dubai          |
| ML044 | Advanced Business Writing Skills  | 29 Jul - 02 Aug 2024   | Serbia         |
| ML045 | Developing Transformational Leadership  | 29 Jul - 02 Aug 2024   | Amman          |
| ML046 | Team Work & Team Building   | 29 Jul - 02 Aug 2024   | Cairo          |
| ML047 | Excellence in Maintenance and Reliability Management  | 02 Sep - 06 Sep 2024   | Amman          |
| ML048 | Stakeholders Management   | 02 Sep - 06 Sep 2024   | Kuala Lumpur   |
| ML049 | Advanced Documents and Records Management<br>Compliance The Successful Female Leader                          | 02 Sep - 06 Sep 2024   | Istanbul       |
| ML050 | Digital Business Leadership   | 02 Sep - 06 Sep 2024   | Tunis          |
| ML051 | Improving Productivity through Quality Enhancement &<br>Cost Reduction  | 02 Sep - 06 Sep 2024   | Istanbul       |
| ML052 | Business Analysis within a Project Environment  | 02 Sep - 06 Sep 2024   | Vienna         |
| ML053 | Strategic Thinking & Decision Making in Competitive Environments  | 30 Sep -04 Oct 2024    | Linz           |
| ML054 | Business Analysis for Project Success   | 30 Sep -04 Oct 2024    | Istanbul       |
| ML055 | Mastering Communication, Negotiation and Presentation Skills<br>Managing Strategic Alliances and Partnerships | 30 Sep -04 Oct 2024    | Dubai          |
| ML056 | Strategic Planning in the Public Sector   | 30 Sep -04 Oct 2024    | Munch          |
| ML057 | Strategic Planning and Management in the Public Sector  | 30 Sep -04 Oct 2024    | Istanbul       |
| ML058 | Time Management and Personal Effectiveness  | 30 Sep -04 Oct 2024    | Georgia        |
| ML059 | Leadership Skills in Lean Times   | 30 Sep -04 Oct 2024    | Amman          |
| ML060 | Strategic Management in the Public Sector   | 30 Sep -04 Oct 2024    | Kuala Lumpur   |
| ML061 | Leadership and Team Development for Managerial Success  | 30 Sep -04 Oct 2024    | Istanbul       |
| ML062 | Leadership and Management Skills for New Manager and Supervisor   | 30 Sep -04 Oct 2024    | Tunis          |
| ML063 | Managing People & Strategy  | 30 Sep -04 Oct 2024    | Istanbul       |
| ML064 | Leadership and Management Skills for Non-Managers   | 28 Oct - 01 Nov 2024   | Tunis          |
| ML065 | Maritime Business Management  | 28 Oct - 01 Nov 2024   | Tunis          |
| ML066 | Developing a Business Analysis Work Plan  | 28 Oct - 01 Nov 2024   | Sharm El Shikh |
| ML067 | Managing a High-Performing Sales Team   | 28 Oct - 01 Nov 2024   | Linz           |
| ML068 | Advanced Negotiation Skills & Deal Making Strategies  | 28 Oct - 01 Nov 2024   | Istanbul       |
| ML069 | Cyber Security, Information Governance, Legal Risk<br>Management and Compliance                               | 28 Oct - 01 Nov 2024   | Casablanca     |
| ML070 | with ISO Records Management Controls  | 28 Oct - 01 Nov 2024   | Cairo          |
| ML071 | Problem Solving and Decision Making Skills  | 28 Oct - 01 Nov 2024   | Amman          |





# MANAGEMENT AND LEADERSHIP

| CODE  | COURSE NAME  | DATE                 | VENUE          |
|-------|--|----------------------|----------------|
| ML072 | Managing and Leading Innovation  | 28 Oct - 01 Nov 2024 | Kuala Lumpur   |
| ML073 | Strategic Planning Specialist  | 28 Oct - 01 Nov 2024 | Linz           |
| ML074 | Managing Strategic Alliances and Partnerships  | 28 Oct - 01 Nov 2024 | Tunis          |
| ML075 | Level 3 Certificate in Leadership & Management , ILM UK  | 28 Oct - 01 Nov 2024 | Istanbul       |
| ML076 | The Art of Strategic Management and Leadership   | 28 Oct - 01 Nov 2024 | Linz           |
| ML077 | Building Collaborative Business Models for Innovation and Competitiveness  | 09 Dec - 13 Dec 2024 | Sharm El Shikh |
| ML078 | The Art and Science of Professional Leadership   | 09 Dec - 13 Dec 2024 | Dubai          |
| ML079 | Leadership, Vision and Organisational Reality  | 09 Dec - 13 Dec 2024 | Serbia         |
| ML080 | Level 5 Diploma in Leadership & Management, ILM UK   | 09 Dec - 13 Dec 2024 | Amman          |
| ML081 | Strategic Thinking and Leadership for Engineers  | 09 Dec - 13 Dec 2024 | Istanbul       |
| ML082 | Critical Thinking for Problem Solving  | 09 Dec - 13 Dec 2024 | Istanbul       |
| ML083 | The Power of Positive Thinking, Psychology and Attitude Working Effectively in Project Teams                                 | 09 Dec - 13 Dec 2024 | Tunis          |
| ML084 | The Art of Influencing Business Decisions  | 09 Dec - 13 Dec 2024 | Istanbul       |
| ML085 | The Effective Strategic Manager  | 09 Dec - 13 Dec 2024 | Serbia         |
| ML086 | Certified Employee Assistance Professional (CEAP®) Exam Preparatory Course Creativity, Critical Thinking and Problem Solving | 09 Dec - 13 Dec 2024 | Sharm El Shikh |





# FINACE AND BUDGETING

| CODE  | COURSE NAME  | DATE                     |            |
|-------|--|--------------------------|------------|
| FB001 | Budgeting, Forecasting and the Planning Process  | 08 Jan - 12 Jan 2024     | Istanbul   |
| FB002 | Certificate in Financial Management for Oil and Gas Companies & Petrochemical Industries | 08 Jan - 12 Jan 2024     | Tunis      |
| FB003 | Budget Preparation Skills  | 08 Jan - 12 Jan 2024     | Istanbul   |
| FB004 | Oil & Gas and Petrochemical Accounting & Performance Measurement                         | 08 Jan - 12 Jan 2024     | Casablanca |
| FB005 | Financial Analysis, Planning & Controlling Budgets                                       | 08 Jan - 12 Jan 2024     | Linz       |
| FB006 | Financial Accounting & Reporting   | 08 Jan - 12 Jan 2024     | Georgia    |
| FB007 | Accounting Analysis: The Role of Accounting as an Information System                     | 08 Jan - 12 Jan 2024     | Serbia     |
| FB008 | Budgeting, Forecasting and the Planning Process  | 08 Jan - 12 Jan 2024     | Alexandria |
| FB009 | Financial Risk, Root Cause Analysis & Problem Solving                                    | 08 Jan - 12 Jan 2024     | Istanbul   |
| FB010 | Advanced Energy Finance Analytics  | 08 Jan - 12 Jan 2024     | Istanbul   |
| FB011 | Financial Analysis, Planning & Control   | 08 Jan - 12 Jan 2024     | Linz       |
| FB012 | Fraud and Forensic Auditing  | 05 Feb - 09 Feb 2024     | Cairo      |
| FB013 | Public Sector Accounting and Budgeting   | 05 Feb - 09 Feb 2024     | Amman      |
| FB014 | Corporate Financial Planning, Budgeting & Control  | 05 Feb - 09 Feb 2024     | Serbia     |
| FB015 | Oil and Gas Financial Modelling: A Practical Approach                                    | 05 Feb - 09 Feb 2024     | Istanbul   |
| FB016 | Advanced Applied Data Analysis   | 05 Feb - 09 Feb 2024     | Cairo      |
| FB017 | Accounts Receivable  | 05 Feb - 09 Feb 2024     | Linz       |
| FB018 | Managing the Cash Cycle  | 05 Feb - 09 Feb 2024     | Istanbul   |
| FB019 | Accounts Payable   | 05 Feb - 09 Feb 2024     | Alexandria |
| FB020 | Advanced Budgeting and Forecasting   | 05 Feb - 09 Feb 2024     | Istanbul   |
| FB021 | Audit Sampling   | 05 Feb - 09 Feb 2024     | Georgia    |
| FB022 | Accounting & Finance for Non-Financial Professionals                                     | 05 Feb - 09 Feb 2024     | Casablanca |
| FB023 | Project Financial Control and Project Management for the Oil & Gas Industry              | 11 Mar - 15 Mar 2024     | Cairo      |
| FB024 | Upstream Petroleum Cost Trends and Benchmarking  | 11 Mar - 15 Mar 2024     | Amman      |
| FB025 | The Effective Accounts Assistant   | 11 Mar - 15 Mar 2024     | Istanbul   |
| FB026 | Budgeting, Planning and Management Reporting   | 11 Mar - 15 Mar 2024     | Georgia    |
| FB027 | Data Analysis Fundamentals   | 11 Mar - 15 Mar 2024     | Casablanca |
| FB028 | The Effective Financial Controller   | 11 Mar - 15 Mar 2024     | Cairo      |
| FB029 | Cost Analysis to Support Strategic Decisions   | 11 Mar - 15 Mar 2024     | Amman      |
| FB030 | Internal Controls  | 11 Mar - 15 Mar 2024     | Istanbul   |
| FB031 | Budgeting and Cost Control for the Oil & Gas Industry                                    | 11 Mar - 15 Mar 2024     | Linz       |
| FB032 | Strategic Financial Planning and Implementation  | 11 Mar - 15 Mar 2024     | Casablanca |
| FB033 | Corporate Credit Analysis  | 11 Mar - 15 Mar 2024     | Cairo      |
| FB034 | Financial Management Workshop for the Oil & Gas Industry                                 | 15 April - 19 April 2024 | Amman      |
| FB035 | The GCC VAT Framework  | 15 April - 19 April 2024 | Istanbul   |
| FB036 | Finance and Accounting for the Oil & Gas Industry  | 15 April - 19 April 2024 | Vienna     |
| FB037 | Financial Management for Projects and Contracts  | 15 April - 19 April 2024 | Istanbul   |



# FINACE AND BUDGETING

| CODE  | COURSE NAME   | DATE                     | VENUE        |
|-------|---|--------------------------|--------------|
| FB038 | Financial Analysis  | 15 April - 19 April 2024 | Serbia       |
| FB039 | Payroll Management and Effective Payroll Controls   | 15 April - 19 April 2024 | Linz         |
| FB040 | Fundamentals of Finance and Accounting  | 15 April - 19 April 2024 | Linz         |
| FB041 | Finance for Non-Financial Managers  | 15 April - 19 April 2024 | Istanbul     |
| FB042 | Cash Flow Planning and Forecasting  | 06 May -10 May 2024      | Casablanca   |
| FB043 | Budget Preparation Techniques   | 06 May -10 May 2024      | Georgia      |
| FB044 | Fast Closing Monthly and Year-End Accounts  | 06 May -10 May 2024      | Amman        |
| FB045 | The Finance and Budgeting MBA   | 06 May -10 May 2024      | Kuala Lumpur |
| FB046 | Mini MBA Finance  | 06 May -10 May 2024      | Istanbul     |
| FB047 | Professional Skills for Finance and Accounting  | 10 Jun - 14 Jun 2024     | Casablanca   |
| FB048 | Financial Report Writing  | 10 Jun - 14 Jun 2024     | Cairo        |
| FB049 | Internal Auditing   | 10 Jun - 14 Jun 2024     | Amman        |
| FB050 | Advanced Financial Analysis   | 10 Jun - 14 Jun 2024     | Istanbul     |
| FB051 | Advanced Project Accounting   | 10 Jun - 14 Jun 2024     | Linz         |
| FB052 | International Accounting Standards  | 10 Jun - 14 Jun 2024     | Istanbul     |
| FB053 | Essentials of Payroll: Management and Accounting  | 08 Jul - 12 Jul 2024     | Serbia       |
| FB054 | Budgeting, Costing & Decision Making  | 08 Jul - 12 Jul 2024     | Dubai        |
| FB055 | Financial Statements Preparation & Analysis   | 08 Jul - 12 Jul 2024     | Munch        |
| FB056 | Financial Statements and International Reporting Standards (IFRS)   | 08 Jul - 12 Jul 2024     | Linz         |
| FB057 | Cost Analysis to Support Strategic Decisions  | 08 Jul - 12 Jul 2024     | Casablanca   |
| FB058 | Auditing of Projects and Contractors  | 08 Jul - 12 Jul 2024     | Georgia      |
| FB059 | International Financial Reporting Standards (IFRS)  | 05 Aug - 09 Aug 2024     | Amman        |
| FB060 | Best Practice Financial Management and Reporting for the Public Sector  | 05 Aug - 09 Aug 2024     | Kuala Lumpur |
| FB061 | (IFRS and IPSAS)  | 05 Aug - 09 Aug 2024     | Istanbul     |
| FB062 | Advanced Commercial Analysis  | 05 Aug - 09 Aug 2024     | Casablanca   |
| FB063 | International Public Sector Accounting Standards (IPSAS)  | 05 Aug - 09 Aug 2024     | Linz         |
| FB064 | The Effective Accountant  | 05 Aug - 09 Aug 2024     | Amman        |
| FB065 | Auditing in the Oil & Gas Industry  | 09 Sep - 13 Sep 2024     | Istanbul     |
| FB066 | Portfolio Management and Corporate Finance Principles Review of Financial Accounting and Detecting Fraud          | 09 Sep - 13 Sep 2024     | Vienna       |
| FB067 | Credit Policies Management  | 09 Sep - 13 Sep 2024     | Istanbul     |
| FB068 | International Standards in Auditing (ISA) and Practical Application in the Audit Process                          | 09 Sep - 13 Sep 2024     | Serbia       |
| FB069 | Improving Productivity through Quality Enhancement & Cost Reduction   | 09 Sep - 13 Sep 2024     | Dubai        |
| FB070 | Budgeting, Planning and Management Reporting  | 09 Sep - 13 Sep 2024     | Munch        |
| FB071 | Treasury and Cash Management  | 07 Oct - 11 Oct 2024     | Istanbul     |
| FB072 | Advanced International Financial Reporting Standards (IFRS) budgeting and Cost Control for the Oil & Gas Industry | 07 Oct - 11 Oct 2024     | Casablanca   |
| FB073 | Financial Management Workshop for the Oil & Gas Industry Accounts Receivable                                      | 07 Oct - 11 Oct 2024     | Georgia      |



# FINACE AND BUDGETING

| CODE  | COURSE NAME   | DATE                 | VENUE        |
|-------|---|----------------------|--------------|
| FB074 | Managing the Cash Cycle   | 07 Oct - 11 Oct 2024 | Amman        |
| FB075 | Finance and Accounting for the Oil & Gas Industry                           | 07 Oct - 11 Oct 2024 | Kuala Lumpur |
| FB076 | Accounts Payable  | 07 Oct - 11 Oct 2024 | Istanbul     |
| FB077 | Finance and Accounting  | 04 Nov - 08 Nov 2024 | Tunis        |
| FB078 | Advanced Budgeting and Forecasting  | 04 Nov - 08 Nov 2024 | Tunis        |
| FB079 | Strategic Financial Planning and Implementation                             | 04 Nov - 08 Nov 2024 | Dubai        |
| FB080 | Upstream Petroleum Cost Trends and Benchmarking                             | 04 Nov - 08 Nov 2024 | Georgia      |
| FB081 | The GCC VAT Framework   | 04 Nov - 08 Nov 2024 | Amman        |
| FB082 | Mastering Finance and Accounting  | 16 Dec - 20 Dec 2024 | Kuala Lumpur |
| FB083 | Cost Analysis to Support Strategic Decisions                                | 16 Dec - 20 Dec 2024 | Istanbul     |
| FB084 | Project Financial Control and Project Management for the Oil & Gas Industry | 16 Dec - 20 Dec 2024 | Cairo        |
| FB085 | Advanced Applied Data Analysis  | 16 Dec - 20 Dec 2024 | Amman        |
| FB086 | Budgeting and Cost Control  | 16 Dec - 20 Dec 2024 | Istanbul     |
| FB087 | Global Oil Economics & Strategic Planning                                   | 16 Dec - 20 Dec 2024 | Linz         |





# SALES & MARKETING

| CODE  | COURSE NAME  | DATE                     | VENUE        |
|-------|--|--------------------------|--------------|
| SM001 | Forecasting models for marketing decisions   | 15 Jan - 19 Jan 2024     | Munch        |
| SM002 | The Ultimate Guide to Sales Forecasting  | 15 Jan - 19 Jan 2024     | Istanbul     |
| SM003 | Sales Forecasting  | 15 Jan - 19 Jan 2024     | Casablanca   |
| SM004 | Sales Professional Training: Advanced Selling Skills and Business Development Strategies   | 15 Jan - 19 Jan 2024     | Linz         |
| SM005 | Marketing Communications and Brand Management  | 15 Jan - 19 Jan 2024     | Georgia      |
| SM006 | Advanced Presentation Skills   | 15 Jan - 19 Jan 2024     | Amman        |
| SM007 | Managing and Leading Strategic Communication   | 12 Feb - 16 Feb 2024     | Istanbul     |
| SM008 | Managing a High-Performing Sales Team  | 12 Feb - 16 Feb 2024     | Amsterdam    |
| SM009 | Advanced Negotiation Skills & Deal Making Strategies Strategic Marketing                   | 12 Feb - 16 Feb 2024     | georgia      |
| SM010 |  | 12 Feb - 16 Feb 2024     | Istanbul     |
| SM011 | Global Sales Professional MBA  | 12 Feb - 16 Feb 2024     | Dubai        |
| SM012 | Global Excellence for Sales Professionals  | 12 Feb - 16 Feb 2024     | Linz         |
| SM013 | Marketing Communications and Brand Management  | 12 Feb - 16 Feb 2024     | Istanbul     |
| SM014 | Advanced Negotiation Skills & Deal Making Strategies Managing a High-Performing Sales Team | 12 Feb - 16 Feb 2024     | Casablanca   |
| SM015 | Advanced Presentation Skills   | 12 Feb - 16 Feb 2024     | Istanbul     |
| SM016 | Emotional Intelligence for Sales Professionals   | 12 Feb - 16 Feb 2024     | Linz         |
| SM017 | Global Sales Professional MBA  | 12 Feb - 16 Feb 2024     | Istanbul     |
| SM018 | Global Excellence for Sales Professionals  | 12 Feb - 16 Feb 2024     | Serbia       |
| SM019 | Managing and Leading Strategic Communication   | 12 Feb - 16 Feb 2024     | Kuala Lumpur |
| SM020 | Strategic Marketing  | 12 Feb - 16 Feb 2024     | Casablanca   |
| SM021 | Basic Guide to Selling   | 18 Mar - 22 Mar 2024     | Cairo        |
| SM022 | Selling as a Professional  | 18 Mar - 22 Mar 2024     | London       |
| SM023 | Building a Customer Centered Business  | 18 Mar - 22 Mar 2024     | Vienna       |
| SM024 | Call Centre Training   | 18 Mar - 22 Mar 2024     | Linz         |
| SM025 | Strategic Marketing Techniques   | 18 Mar - 22 Mar 2024     | Linz         |
| SM026 | Professional Sales Management Skills   | 18 Mar - 22 Mar 2024     | Istanbul     |
| SM027 | Sales and Marketing Financials Workshop  | 18 Mar - 22 Mar 2024     | Casablanca   |
| SM028 | Customer Service & Business Communication  | 18 Mar - 22 Mar 2024     | Cairo        |
| SM029 | Writing Strategic Sales Plan   | 18 Mar - 22 Mar 2024     | Amman        |
| SM030 | Magical Selling (Appointment, Presentation, Needs Analysis, Offers, Selling)               | 22 April - 26 April 2024 | Dubai        |
| SM031 | E-Marketing and E-Commerce   | 22 April - 26 April 2024 | Munch        |
| SM032 | Managing a Sales Team  | 22 April - 26 April 2024 |              |
| SM033 | Marketing for Better Results   | 22 April - 26 April 2024 | Casablanca   |
| SM034 | Debt Collection and After Sales Service  | 22 April - 26 April 2024 | Istanbul     |
| SM035 | Market Research and Analysis   | 22 April - 26 April 2024 | georgia      |
| SM036 | Win-Win Sales Negotiations and Persuasion using NLP  | 22 April - 26 April 2024 | Istanbul     |
| SM037 | Tele-Marketing Techniques  | 13 May - 17 May 2024     | Serbia       |
| SM038 | Product Pricing and Launching  | 13 May - 17 May 2024     | Kuala Lumpur |



# SALES & MARKETING

| CODE  | COURSE NAME  | DATE                 | VENUE        |
|-------|--|----------------------|--------------|
| SM039 | Effective Business to Business (B2B) Marketing                                 | 13 May - 17 May 2024 | Casablanca   |
| SM040 | Content Marketing Fundamentals   | 13 May - 17 May 2024 | Cairo        |
| SM041 | Creating a Marketing Plan for Business to Business                             | 13 May - 17 May 2024 | London       |
| SM042 | Managing Marketing Communications  | 13 May - 17 May 2024 | Vienna       |
| SM043 | Marketing data and analytics   | 24 Jun - 28 Jun 2024 | London       |
| SM044 | Introduction to Mobile Marketing Strategy                                      | 24 Jun - 28 Jun 2024 | Istanbul     |
| SM045 | Developing & Implementing Strategic Marketing Plans                            | 24 Jun - 28 Jun 2024 | Istanbul     |
| SM046 | An Effective Introduction to Marketing and Marketing Strategy                  | 24 Jun - 28 Jun 2024 | Casablanca   |
| SM047 | Marketing for Better Results   | 24 Jun - 28 Jun 2024 | Cairo        |
| SM048 | Market Research and Analysis   | 24 Jun - 28 Jun 2024 | Amman        |
| SM049 | Targeted Marketing and Selling Techniques                                      | 15 Jul - 19 Jul 2024 | Dubai        |
| SM050 | Building a Customer Centered Business  | 15 Jul - 19 Jul 2024 | Munch        |
| SM051 | Strategic Marketing Techniques   | 15 Jul - 19 Jul 2024 | Istanbul     |
| SM052 | Sales and Marketing Financials Workshop  | 12 Aug - 16 Aug 2024 | Casablanca   |
| SM053 | Leadership and staff choice, portfolio planning, marketing planning and budget | 12 Aug - 16 Aug 2024 | Istanbul     |
| SM054 | Fundamentals of Social Media Marketing   | 12 Aug - 16 Aug 2024 | georgia      |
| SM055 | Professional Diploma in Digital Marketing                                      | 12 Aug - 16 Aug 2024 | Istanbul     |
| SM056 | Comprehensive Social Media Training Bootcamp                                   | 12 Aug - 16 Aug 2024 | Serbia       |
| SM057 | Instagram Marketing: A Step-By-Step to 10,000 Real Followers                   | 16 Sep - 20 Sep 2024 | Kuala Lumpur |
| SM058 | Facebook Ads & Facebook Marketing MASTERY Guide 2018                           | 16 Sep - 20 Sep 2024 | Casablanca   |
| SM059 | Fundamentals of Social Media Marketing   | 16 Sep - 20 Sep 2024 | Cairo        |
| SM060 | Advanced Social media marketing  | 16 Sep - 20 Sep 2024 | London       |
| SM061 | Content and blogging   | 14 Oct - 18 Oct 2024 | Vienna       |
| SM062 | Marketing design and imagery   | 14 Oct - 18 Oct 2024 | Linz         |
| SM063 | Social Selling Training Course   | 14 Oct - 18 Oct 2024 | Istanbul     |
| SM064 | Web Marketing Strategy Workshops   | 11 Nov - 15 Nov 2024 | Istanbul     |
| SM065 | Social Media Strategy Consulting   | 11 Nov - 15 Nov 2024 | Casablanca   |
| SM066 | Email Marketing for E-Commerce   | 23 Dec - 27 Dec 2024 | Linz         |
| SM067 | Google Digital Marketing Course  | 23 Dec - 27 Dec 2024 | Amman        |
| SM068 | defining a digital marketing strategy  | 23 Dec - 27 Dec 2024 | Linz         |





# HUMAN RESOURCES

| CODE  | COURSE NAME   | DATE                 |                |
|-------|---|----------------------|----------------|
| HR001 | Managing Human Capital in the Oil, Gas and Petrochemical Industry   | 22 Jan - 26 Jan 2024 | Amman          |
| HR002 | Innovations in Workforce Planning, Organizational Development, Business Efficiency and Analysis                         | 22 Jan - 26 Jan 2024 | Kuala Lumpur   |
| HR003 | Basics of Human Resources Management  | 22 Jan - 26 Jan 2024 | Istanbul       |
| HR004 | Oil & Gas and Petrochemical Accounting & Performance Measurement  | 22 Jan - 26 Jan 2024 | Sharm El Shikh |
| HR004 | People Analytics  | 22 Jan - 26 Jan 2024 | Dubai          |
| HR005 | Strategic Talent Management in the Oil and Gas Industry   | 22 Jan - 26 Jan 2024 | Georgia        |
| HR006 | Basics of Human Resources Management  | 22 Jan - 26 Jan 2024 | Istanbul       |
| HR007 | The Practice of Inclusion   | 22 Jan - 26 Jan 2024 | Casablanca     |
| HR008 | HR Analytics  | 22 Jan - 26 Jan 2024 | Cairo          |
| HR009 | Strategic Workforce Planning Masterclass  | 22 Jan - 26 Jan 2024 |                |
| HR010 | Performance Management  | 22 Jan - 26 Jan 2024 | Kuala Lumpur   |
| HR011 | Human Resources Development & Personnel Management  | 22 Jan - 26 Jan 2024 | Istanbul       |
| HR012 | The Oxford HRM & Training Programme   | 22 Jan - 26 Jan 2024 | Istanbul       |
| HR013 | The Art of Human Resource Management  | 22 Jan - 26 Jan 2024 | Istanbul       |
| HR014 | Employee Relationship Specialist  | 22 Jan - 26 Jan 2024 | Dubai          |
| HR015 | Employee Relations and Engagement   | 19 Feb - 23 Feb 2024 | Sharm El Shikh |
| HR016 | Strategic Talent Management in the Oil and Gas Industry   | 19 Feb - 23 Feb 2024 | Dubai          |
| HR017 | HR as a Strategic Partner   | 19 Feb - 23 Feb 2024 | Linz           |
| HR018 | Risk Management for Human Resources   | 19 Feb - 23 Feb 2024 | Cairo          |
| HR019 | The 10-Day Mini-MBA for Human Resource, Learning and Development Professionals in the Oil, Gas & Petrochemical Industry | 19 Feb - 23 Feb 2024 | Amman          |
| HR020 | Innovations in Workforce Planning, Organizational Development Business Efficiency and Analysis                          | 19 Feb - 23 Feb 2024 | Kuala Lumpur   |
| HR021 | Managing Human Capital in the Oil, Gas and Petrochemical Industry   | 19 Feb - 23 Feb 2024 | Istanbul       |
| HR022 | The Future of HR: Re-engineering the Employee Experience  | 19 Feb - 23 Feb 2024 | Istanbul       |
| HR023 | Performance Management  | 19 Feb - 23 Feb 2024 | Istanbul       |
| HR024 | Basics of Human Resources Management  | 11 Mar - 15 Mar 2024 | Amman          |
| HR025 | HR Processes, Culture & Change Management Programme   | 11 Mar - 15 Mar 2024 | Kuala Lumpur   |
| HR026 | Human Resources Development & Personnel Management  | 11 Mar - 15 Mar 2024 | Linz           |
| HR027 | The Oxford HRM & Training Programme   | 25 Mar - 29 Mar 2024 | Dubai          |
| HR028 | Strategic Talent Management in the Oil and Gas Industry   | 25 Mar - 29 Mar 2024 | Istanbul       |
| HR029 | Corporate & Employee Best Practices   | 25 Mar - 29 Mar 2024 | Casablanca     |
| HR030 | Job Evaluation & Analysis   | 25 Mar - 29 Mar 2024 | Cairo          |
| HR031 | Advanced Selection, Interviewing & Recruitment Skills   | 20 May - 24 May 2024 | Amman          |
| HR032 | Retirement and Employee Investment Planning   | 20 May - 24 May 2024 | Kuala Lumpur   |
| HR033 | Human Resources Development & Personnel Management  | 20 May - 24 May 2024 | Istanbul       |
| HR034 | The Oxford HRM & Training Programme   | 20 May - 24 May 2024 | Istanbul       |
| HR035 | Corporate & Employee Best Practices   | 20 May - 24 May 2024 | Istanbul       |
| HR036 | HR as a Strategic Partner   | 20 May - 24 May 2024 | Dubai          |



# HUMAN RESOURCES

| CODE  | COURSE NAME   | DATE                 |              |
|-------|---|----------------------|--------------|
| HR037 | Transformational Industrial (IR) and Employee Relations (ER) Workshop                           | 22 Jul - 26 Jul 2024 | London       |
| HR038 | Strategic Workforce Planning Masterclass  | 22 Jul - 26 Jul 2024 | Vienna       |
| HR039 | HR Master Class on the Future Changes in Human Resources  | 22 Jul - 26 Jul 2024 | London       |
| HR040 | Innovations in Workforce Planning, Organizational Development, Business Efficiency and Analysis | 22 Jul - 26 Jul 2024 | Istanbul     |
| HR041 | The Practice of Inclusion   | 22 Jul - 26 Jul 2024 | Istanbul     |
| HR042 | Employee Relationship Specialist  | 22 Jul - 26 Jul 2024 | Casablanca   |
| HR043 | Employee Relations and Engagement   | 22 Jul - 26 Jul 2024 | Cairo        |
| HR044 | The 5-Day MBA in HR   | 22 Jul - 26 Jul 2024 | Amman        |
| HR045 | Risk Management for Human Resources   | 19 Aug - 23 Aug 2024 | Dubai        |
| HR046 | HR Processes, Culture & Change Management Programme   | 19 Aug - 23 Aug 2024 | Munch        |
| HR047 | Advanced Selection, Interviewing & Recruitment Skills   | 19 Aug - 23 Aug 2024 | Istanbul     |
| HR048 | The Future of HR: Re-engineering the Employee Experience  | 19 Aug - 23 Aug 2024 | Casablanca   |
| HR049 | Industrial Relations (IR), Employee Relations (ER) & Trade Union Harmony                        | 19 Aug - 23 Aug 2024 | Istanbul     |
| HR050 | Policy Initiatives to Transform HR  | 19 Aug - 23 Aug 2024 | georgia      |
| HR051 | Strategic HR Business Partner   | 19 Aug - 23 Aug 2024 | Istanbul     |
| HR052 | Performance Management  | 19 Aug - 23 Aug 2024 | Serbia       |
| HR053 | Transformational Industrial (IR) and Employee Relations (ER) Workshop                           | 19 Aug - 23 Aug 2024 | Kuala Lumpur |
| HR054 | Human Resources Development & Personnel Management  | 23 Sep -27 Sep 2024  | Casablanca   |
| HR055 | People Analytics  | 23 Sep -27 Sep 2024  | Cairo        |
| HR056 | Job Evaluation & Analysis   | 23 Sep -27 Sep 2024  | London       |
| HR057 | Strategic Talent Management in the Oil and Gas Industry   | 23 Sep -27 Sep 2024  | Vienna       |
| HR058 | HR Analytics  | 23 Sep -27 Sep 2024  | Linz         |
| HR059 | Innovations in Workforce Planning, Organizational Development, Business Efficiency and Analysis | 23 Sep -27 Sep 2024  | Istanbul     |
| HR060 | Training Needs Analysis   | 23 Sep -27 Sep 2024  | Dubai        |
| HR061 | The Best Practices For Training Coordinators  | 23 Sep -27 Sep 2024  | Istanbul     |
| HR062 | The Training Analyst MBA  | 23 Sep -27 Sep 2024  | Casablanca   |
| HR063 | Understanding the Complete Training Cycle   | 21 Oct - 25 Oct 2024 | Cairo        |
| HR064 | Training Co-coordinators Workshop: Improving Training Effectiveness                             | 21 Oct - 25 Oct 2024 | Amman        |
| HR065 | Training Needs Identification   | 21 Oct - 25 Oct 2024 | Kuala Lumpur |
| HR067 | Training Needs Analysis Techniques  | 21 Oct - 25 Oct 2024 | Istanbul     |





# HUMAN RESOURCES

| CODE  | COURSE NAME  | DATE                 |            |
|-------|--|----------------------|------------|
| HR068 | Training Needs Analysis for Supervisors and Managers           | 21 Oct - 25 Oct 2024 | Istanbul   |
| HR069 | Train the trainer  | 21 Oct - 25 Oct 2024 | Cairo      |
| HR070 | Employee Relations: Motivation, Grievances and Discipline      | 21 Oct - 25 Oct 2024 | Istanbul   |
| HR071 | Employee Relationship Specialist                               | 21 Oct - 25 Oct 2024 | Istanbul   |
| HR072 | Basics of Human Resources Management                           | 21 Oct - 25 Oct 2024 | Casablanca |
| HR073 | Performance Management: Setting Objectives and KPI's           | 18 Nov - 22 Nov 2024 | Cairo      |
| HR074 | Human Resources Development & Personnel Management             | 18 Nov - 22 Nov 2024 | Amman      |
| HR075 | The Art of Human Resource Management:                          | 18 Nov - 22 Nov 2024 | Istanbul   |
| HR076 | Creating & Developing an Effective Personnel Function          | 18 Nov - 22 Nov 2024 | Cairo      |
| HR077 | HR Professional  | 18 Nov - 22 Nov 2024 | Linz       |
| HR078 | Preparing and Developing Training Specialists and Coordinators | 18 Nov - 22 Nov 2024 | Istanbul   |
| HR079 | Professional Training Coordinator                              | 18 Nov - 22 Nov 2024 | Istanbul   |
| HR080 | Linking Training to Organizational Goals                       | 18 Nov - 22 Nov 2024 | Linz       |
| HR081 | Manpower Organisation, Succession Planning & Trend Analysis    | 18 Nov - 22 Nov 2024 | Casablanca |





# CUSTOMER AND PUBLIC RELATIONS

| CODE  | COURSE NAME   | DATE                 | VENUE          |
|-------|---|----------------------|----------------|
| PR001 | Public Relations in the Oil and Gas Industry                      | 26 Feb - 01 Mar 2024 | Istanbul       |
| PR002 | Strategic Event Management  | 26 Feb - 01 Mar 2024 | Casablanca     |
| PR003 | Public Relations in the Oil and Gas Industry                      | 26 Feb - 01 Mar 2024 | Cairo          |
| PR004 | Advanced Social Media Training                                    | 26 Feb - 01 Mar 2024 | Amman          |
| PR005 | Planning and Managing PR Campaigns                                | 26 Feb - 01 Mar 2024 | Istanbul       |
| PR006 | Protocol & Event Management                                       | 26 Feb - 01 Mar 2024 | Vienna         |
| PR007 | ILM® Endorsed Event Management Specialist                         | 26 Feb - 01 Mar 2024 | Istanbul       |
| PR008 | Achieving Excellence in Customer Service                          | 27 May - 31 May 2024 | Istanbul       |
| PR009 | Beyond Customer Service   | 27 May - 31 May 2024 | Dubai          |
| PR010 | ILM® Endorsed Service Quality and Excellence                      | 27 May - 31 May 2024 | Linz           |
| PR011 | Customer Service for the Public Sector                            | 27 May - 31 May 2024 | Istanbul       |
| PR012 | Customer Profiling Techniques & Procedures                        | 27 May - 31 May 2024 | Casablanca     |
| PR013 | Customer Focused Management                                       | 27 May - 31 May 2024 | Cairo          |
| PR014 | Beyond Customer Service   | 27 May - 31 May 2024 | Linz           |
| PR015 | ILM® Endorsed Service Quality and Excellence                      | 27 May - 31 May 2024 | Kuala Lumpur   |
| PR016 | Measuring and Managing Customer Satisfaction: ISO 9001 and Beyond | 27 May - 31 May 2024 | Sharm El Shikh |
| PR017 | Customer Focused Management                                       | 26 Aug - 30 Aug 2024 | Dubai          |
| PR018 | Client Management Strategies for Retention & Growth               | 26 Aug - 30 Aug 2024 | Istanbul       |
| PR019 | Advanced Communication Skills                                     | 26 Aug - 30 Aug 2024 | Casablanca     |
| PR020 | Call & Contact Centre Workshop                                    | 26 Aug - 30 Aug 2024 | Cairo          |
| PR021 | Managing and Leading Strategic Communication                      | 26 Aug - 30 Aug 2024 | Amman          |
| PR022 | Customer Service Management                                       | 26 Aug - 30 Aug 2024 | Kuala Lumpur   |
| PR023 | Customer Satisfaction and Loyalty: Strategies and Measurement     | 26 Aug - 30 Aug 2024 | Istanbul       |
| PR024 | The Customer Complaint System: How to handle it                   | 26 Aug - 30 Aug 2024 | Istanbul       |
| PR025 | Communication, Negotiation & Presentation Skills                  | 26 Aug - 30 Aug 2024 | Istanbul       |
| PR026 | Managing Service Quality and Customer Satisfaction                | 25 Nov - 29 Nov 2024 | Linz           |
| PR027 | Advanced Public Relations Management                              | 25 Nov - 29 Nov 2024 | Dubai          |
| PR028 | The Dynamics of Interpersonal Communication                       | 25 Nov - 29 Nov 2024 | Munch          |
| PR029 | Service Level Agreement (SLAs)                                    | 25 Nov - 29 Nov 2024 | Istanbul       |
| PR030 | Communicating and Dealing with Difficult People                   | 25 Nov - 29 Nov 2024 | Casablanca     |
| PR031 | Assertiveness Behavioral Approach in Dealing with Conflicts       | 25 Nov - 29 Nov 2024 | Istanbul       |
| PR032 | Public Relations, Media Handling & Corporate Communication        | 25 Nov - 29 Nov 2024 | Linz           |
| PR033 | Quality Customer Service  | 25 Nov - 29 Nov 2024 | Munch          |



# HEALTH AND SAFETY

| CODE  | COURSE NAME   | DATE                     | VENUE        |
|-------|---|--------------------------|--------------|
| HS001 | Developing and Sustaining an Effective Safety Culture                                 | 01 Jan - 05 Jan 2024     | Vienna       |
| HS002 | Advanced Process HAZOP  | 01 Jan - 05 Jan 2024     | Linz         |
| HS003 | Advanced Business Resilience  | 01 Jan - 05 Jan 2024     | Istanbul     |
| HS004 | Laboratory Testing and Management   | 29 Jan - 02 Feb 2024     | Istanbul     |
| HS005 | Construction HSE Hazards  | 29 Jan - 02 Feb 2024     | Casablanca   |
| HS006 | Advanced Accident Investigation & Reporting   | 29 Jan - 02 Feb 2024     | Munch        |
| HS007 | Best Practices for Optimizing Warehouse Safety  | 29 Jan - 02 Feb 2024     | Istanbul     |
| HS008 | Security Management, Planning and Asset Protection with Integrated Security Solutions | 29 Jan - 02 Feb 2024     | Casablanca   |
| HS009 | Advanced Safety Leadership  | 04 Mar - 08 Mar 2024     | Istanbul     |
| HS010 | Mini MBA for HSE Professionals  | 04 Mar - 08 Mar 2024     | Istanbul     |
| HS011 | Advanced Health & Safety Management   | 04 Mar - 08 Mar 2024     | Linz         |
| HS012 | OSHA Training Occupational Safety & Health Administration Standards                   | 01 April - 05 April 2024 | Dubai        |
| HS013 | Understanding ISO 28000   | 01 April - 05 April 2024 | Kuala Lumpur |
| HS014 | Root Cause Analysis using Tripod Beta Method Incident Investigation and Analysis      | 01 April - 05 April 2024 | Casablanca   |
| HS015 | Risk Analysis and Risk Management in Process Safety                                   | 01 April - 05 April 2024 | Cairo        |
| HS016 | Contractor Safety Management  | 29 April - 03 May 2024   | London       |
| HS017 | Managing Security Risks in the Oil and Gas Industry                                   | 29 April - 03 May 2024   | Casablanca   |
| HS018 | Safety in Process Equipment Design & Operation  | 29 April - 03 May 2024   | Cairo        |
| HS019 | Radiation Safety  | 03 Jun - 07 Jun 2024     | Linz         |
| HS020 | Safety Technology & Risk Management   | 03 Jun - 07 Jun 2024     | Kuala Lumpur |
| HS021 | Accident and Injury Prevention for Petroleum Workers                                  | 03 Jun - 07 Jun 2024     | Casablanca   |
| HS022 | Advanced Accident Investigation & Reporting   | 01 Jul - 05 Jul 2024     | Cairo        |
| HS023 | Hazardous Waste Management and Pollution  | 01 Jul - 05 Jul 2024     | Amman        |
| HS024 | Integrated Quality Management Systems (QMS) and Implementing Hazardous Waste Concepts | 01 Jul - 05 Jul 2024     | Casablanca   |
| HS025 | Implementation of Quality, Environmental and Health & Safety Management Systems       | 29 Jul - 02 Aug 2024     | Istanbul     |
| HS026 | Security Management, Planning and Asset Protection with Integrated Security Solutions | 29 Jul - 02 Aug 2024     | Istanbul     |
| HS027 | Advanced Process HAZOP  | 02 Sep - 06 Sep 2024     | Istanbul     |
| HS028 | Better Energy Management with Transition Engineering                                  | 02 Sep - 06 Sep 2024     | Dubai        |
| HS029 | Conducting Security Surveys and Assessments   | 02 Sep - 06 Sep 2024     | Kuala Lumpur |
| HS030 | Behavioural Based Safety  | 30 Sep -04 Oct 2024      | Casablanca   |
| HS031 | Safety Audit & Site Inspection  | 30 Sep -04 Oct 2024      | Casablanca   |
| HS032 | Environmental Monitoring and Modelling  | 30 Sep -04 Oct 2024      | Istanbul     |
| HS033 | Risk Assessments, Method Statements and Quality Plans                                 | 28 Oct - 01 Nov 2024     | Istanbul     |



# HEALTH AND SAFETY

| CODE  | COURSE NAME  | DATE                 | VENUE        |
|-------|--|----------------------|--------------|
| HS034 | Advanced Business Resilience   | 28 Oct - 01 Nov 2024 | Istanbul     |
| HS035 | Offshore Safety & Risk Management Systems                                  | 28 Oct - 01 Nov 2024 | Dubai        |
| HS036 | Developing and Sustaining an Effective Safety Culture                      | 09 Dec - 13 Dec 2024 | Linz         |
| HS037 | NEBOSH International General Certificate in Occupational Health and Safety | 09 Dec - 13 Dec 2024 | Casablanca   |
| HS038 | Advanced Health & Safety Management  | 09 Dec - 13 Dec 2024 | Linz         |
| HS039 | Construction HSE Hazards   | 09 Dec - 13 Dec 2024 | Kuala Lumpur |





# HEALTHCARE MANAGEMENT

| CODE  | COURSE NAME                          | DATE                 | VENUE        |
|-------|--------------------------------------|----------------------|--------------|
| HS039 | Healthcare Operations                | 08 Jan - 12 Jan 2024 | Casablanca   |
| HS040 | Excellence in Health Care Management | 08 Jan - 12 Jan 2024 | Istanbul     |
| HS041 | Digital Healthcare                   | 08 Jan - 12 Jan 2024 | Istanbul     |
| HS042 | Transforming Patient Experience      | 08 Jan - 12 Jan 2024 | Istanbul     |
| HS043 | Advanced Risk and Incident Analysis  | 08 Jan - 12 Jan 2024 | Dubai        |
| HS044 | Healthcare Operations                | 05 Feb - 09 Feb 2024 | Kuala Lumpur |
| HS045 | Excellence in Health Care Management | 05 Feb - 09 Feb 2024 | Casablanca   |
| HS046 | Digital Healthcare                   | 05 Feb - 09 Feb 2024 | Istanbul     |
| HS047 | Transforming Patient Experience      | 05 Feb - 09 Feb 2024 | Dubai        |





# ADMINISTRATION & SECRETARIAL

| CODE  | COURSE NAME  | DATE                     | VENUE          |
|-------|--|--------------------------|----------------|
| AS001 | Engineering Electronic Document Management Systems Communication and Planning Skills for Administrative Professionals                      | 15 Jan - 19 Jan 2024     | Istanbul       |
| AS002 | Office Management Professional   | 15 Jan - 19 Jan 2024     | Vienna         |
| AS003 | Office Management and Effective Administration Skills  | 15 Jan - 19 Jan 2024     | Istanbul       |
| AS004 | The Office Professional and Records Management Masterclass, Cyber Security, Information Governance, Legal Risk Management and Compliance   | 15 Jan - 19 Jan 2024     | Istanbul       |
| AS005 | with ISO Records Management Controls   | 15 Jan - 19 Jan 2024     | Dubai          |
| AS006 | Document Control Specialist  | 15 Jan - 19 Jan 2024     | Munch          |
| AS007 | Documents and Records Management Compliance  | 12 Feb - 16 Feb 2024     | Istanbul       |
| AS008 | Call & Contact Centre Workshop   | 12 Feb - 16 Feb 2024     | Casablanca     |
| AS009 | Presentation Skills Using Neuro-Linguistic Programming (NLP) Developing and Implementing a Corporate Social Responsibility (CSR) Framework | 12 Feb - 16 Feb 2024     | Linz           |
| AS010 | Implementation of Modern Record Management through SharePoint and Office 365   | 12 Feb - 16 Feb 2024     | Amman          |
| AS011 | Advanced Presentation Skills   | 12 Feb - 16 Feb 2024     | Kuala Lumpur   |
| AS012 | Organizing and Behavioral Skills for Administrative Professionals/ Executive Secretaries/PAs   | 12 Feb - 16 Feb 2024     | Sharm El Shikh |
| AS013 | Advanced Business Writing Skills   | 12 Feb - 16 Feb 2024     | Dubai          |
| AS014 | Building a Customer-Centric Service Culture  | 18 Mar - 22 Mar 2024     | Istanbul       |
| AS015 | Advanced Documents and Records Management Compliance Digital Business Leadership   | 18 Mar - 22 Mar 2024     | Casablanca     |
| AS016 | Call & Contact Centre Workshop   | 18 Mar - 22 Mar 2024     | Cairo          |
| AS017 | Cyber Security, Information Governance, Legal Risk Management and Compliance   | 18 Mar - 22 Mar 2024     | Amman          |
| AS018 | with ISO Records Management Controls   | 18 Mar - 22 Mar 2024     | Linz           |
| AS019 | Organizing and Behavioral Skills for   | 18 Mar - 22 Mar 2024     | Istanbul       |
| AS020 | Administrative Professionals/ Executive Secretaries/PAs  | 18 Mar - 22 Mar 2024     | Istanbul       |
| AS021 | SharePoint Implementation Best Practices   | 18 Mar - 22 Mar 2024     | Istanbul       |
| AS022 | Engineering Electronic Document Management Systems (EDMS)  | 18 Mar - 22 Mar 2024     | Istanbul       |
| AS023 | Document Control Specialist  | 18 Mar - 22 Mar 2024     | Linz           |
| AS024 | Documents and Records Management Compliance  | 18 Mar - 22 Mar 2024     | Munch          |
| AS025 | Best Practices in Communication and Relational Skills  | 22 April - 26 April 2024 | Istanbul       |
| AS026 | Developing and Implementing a Corporate Social Responsibility (CSR) Framework  | 22 April - 26 April 2024 | Istanbul       |
| AS027 | Presentation Skills Using Neuro-Linguistic Programming (NLP) Communication and Planning Skills for Administrative Professionals            | 22 April - 26 April 2024 | Istanbul       |
| AS028 | E-Library Management Techniques  | 13 May - 17 May 2024     | Vienna         |



# ADMINISTRATION & SECRETARIAL

| CODE  | COURSE NAME  | DATE                 | VENUE          |
|-------|--|----------------------|----------------|
| AS029 | Advanced Documents and Records Management<br>Compliance Advanced Business Writing Skills | 13 May - 17 May 2024 | Istanbul       |
| AS030 | Building a Customer-Centric Service Culture  | 13 May - 17 May 2024 | Istanbul       |
| AS031 | Digital Business Leadership  | 13 May - 17 May 2024 | Dubai          |
| AS032 | Office Management Professional   | 24 Jun - 28 Jun 2024 | Munch          |
| AS033 | Office Administration  | 24 Jun - 28 Jun 2024 | Istanbul       |
| AS034 | The Senior Secretary Development Programme   | 24 Jun - 28 Jun 2024 | Casablanca     |
| AS035 | Advanced Office Management & Effective<br>Administration Skills                          | 15 Jul - 19 Jul 2024 | Cairo          |
| AS036 | Developing Core Skills for Administrators & Secretaries:                                 | 15 Jul - 19 Jul 2024 | Amman          |
| AS037 | Better Memory, Reading, Communication & Thinking Skills                                  | 15 Jul - 19 Jul 2024 | Kuala Lumpur   |
| AS038 | Competence Development Masterclass for Secretaries<br>and Administrators                 | 12 Aug - 16 Aug 2024 | Sharm El Shikh |
| AS039 | Professional Skills for Administrators & Secretaries                                     | 12 Aug - 16 Aug 2024 | Dubai          |
| AS040 | Office Management Specialist   | 12 Aug - 16 Aug 2024 | Linz           |
| AS041 | Advanced Office Management & Effective<br>Administration Skills                          | 16 Sep - 20 Sep 2024 | Casablanca     |
| AS042 | The Senior Secretary Development Programme   | 16 Sep - 20 Sep 2024 | Cairo          |
| AS043 | Information & Documentation Compliance   | 16 Sep - 20 Sep 2024 | Amman          |
| AS044 | Developing Core Skills for Administrators & Secretaries:                                 | 14 Oct - 18 Oct 2024 | Kuala Lumpur   |
| AS045 | Better Memory, Reading, Communication & Thinking Skills                                  | 14 Oct - 18 Oct 2024 | Istanbul       |
| AS046 | Competence Development Masterclass for Secretaries<br>and Administrators                 | 14 Oct - 18 Oct 2024 | Istanbul       |
| AS047 | Professional Skills for Administrators & Secretaries                                     | 14 Oct - 18 Oct 2024 | Linz           |
| AS048 | Office Management Specialist   | 11 Nov - 15 Nov 2024 | Istanbul       |
| AS049 | Advanced Office Management & Effective<br>Administration Skills                          | 11 Nov - 15 Nov 2024 | Dubai          |
| AS050 | E-mail, Business letter and report Writing Skills  | 11 Nov - 15 Nov 2024 | Munch          |
| AS051 | The Highly Productive and Effective Administrator  | 23 Dec - 27 Dec 2024 | Istanbul       |
| AS052 | Office Management and Effective Administration Skills                                    | 23 Dec - 27 Dec 2024 | Istanbul       |
| AS053 | Advanced Documents & Records Management Compliance                                       | 23 Dec - 27 Dec 2024 | Alexandria     |
| AS054 | Business Etiquette and Protocol (Essentials of Dealing<br>with VIPs)                     | 23 Dec - 27 Dec 2024 | Linz           |
| AS055 | Time Management : Priorities and Deadlines   | 23 Dec - 27 Dec 2024 | Dubai          |



# ELECTRICAL & INSTRUMENTATION

| CODE  | COURSE NAME   | DATE                 | VENUE           |
|-------|---|----------------------|-----------------|
| EI001 | Variable Frequency Drives (VFDs)  | 22 Jan - 26 Jan 2024 | London          |
| EI002 | Electrical and Instrumentation Design, Installation and Operation                                     | 22 Jan - 26 Jan 2024 | Istanbul        |
| EI003 | Fundamentals of Renewable Energy  | 22 Jan - 26 Jan 2024 | Sharm el-Sheikh |
| EI004 | Electric Motors and Motor Protection in   | 22 Jan - 26 Jan 2024 | Alexandria      |
| EI005 | Non-Hazardous and Hazardous Environments  | 22 Jan - 26 Jan 2024 | Istanbul        |
| EI006 | Uninterruptible Power Supply (UPS)  | 22 Jan - 26 Jan 2024 | Casablanca      |
| EI007 | LV, MV and HV Circuit Breakers  | 22 Jan - 26 Jan 2024 | Munch           |
| EI008 | Power and Distribution Transformers   | 22 Jan - 26 Jan 2024 | London          |
| EI009 | Industrial Instrumentation and Modern Control Systems Protective Control Relay Systems and Automation | 19 Feb - 23 Feb 2024 | Linz            |
| EI010 | Electric Submersible Pumps (ESPs)   | 19 Feb - 23 Feb 2024 | London          |
| EI011 | Variable Frequency Drives (VFDs)  | 19 Feb - 23 Feb 2024 | Istanbul        |
| EI012 | Power and Distribution Transformers   | 19 Feb - 23 Feb 2024 | Sharm el-Sheikh |
| EI013 | Dissolved Gas Analysis (DGA) of Transformers and Oil-Filled Cables                                    | 19 Feb - 23 Feb 2024 | Alexandria      |
| EI014 | Electrical and Instrumentation Design, Installation and Operation                                     | 19 Feb - 23 Feb 2024 | Kuala Lumpur    |
| EI015 | Fundamentals of Renewable Energy  | 25 Mar - 29 Mar 2024 | Casablanca      |
| EI016 | Electric Motors and Motor Protection in Non-Hazardous and Hazardous Environments                      | 25 Mar - 29 Mar 2024 | Istanbul        |
| EI017 | Uninterruptible Power Supply (UPS)  | 25 Mar - 29 Mar 2024 | Alexandria      |
| EI018 | Power and Distribution Transformers   | 25 Mar - 29 Mar 2024 | Munch           |
| EI019 | Electric Submersible Pumps (ESPs)   | 25 Mar - 29 Mar 2024 | Linz            |
| EI020 | Electrical Engineering Advanced Workshop  | 20 May - 24 May 2024 | Dubai           |
| EI021 | Protective Control Relay Systems and Automation   | 20 May - 24 May 2024 | Istanbul        |
| EI022 | Troubleshooting & Maintenance of Electrical Equipment   | 20 May - 24 May 2024 | Linz            |
| EI023 | Cost Effective Strategies for the Maintenance of Electrical Power Systems                             | 20 May - 24 May 2024 | Munch           |
| EI024 | Fault Finding Techniques on an Electrical Power System  | 20 May - 24 May 2024 | Dubai           |
| EI025 | Electrical Equipment & Control Systems:   | 20 May - 24 May 2024 | Dubai           |
| EI026 | Commissioning, Testing & Start-Up of Electrical Systems   | 22 Jul - 26 Jul 2024 | Linz            |
| EI027 | Modern Power System Protective Relaying   | 22 Jul - 26 Jul 2024 | Alexandria      |
| EI028 | Electrical Distribution Equipment Operation & Maintenance   | 22 Jul - 26 Jul 2024 | Istanbul        |
| EI029 | Advanced Circuit Breakers Operation and Maintenance   | 22 Jul - 26 Jul 2024 | Istanbul        |
| EI030 | Fault Analysis in Electrical Networks   | 22 Jul - 26 Jul 2024 | Dubai           |
| EI031 | Modern Electrical Power Systems   | 22 Jul - 26 Jul 2024 | Munch           |
| EI032 | TAMCO High Voltage Switchgears  | 22 Jul - 26 Jul 2024 | Istanbul        |
| EI033 | Electrical Equipment & Control Systems  | 22 Jul - 26 Jul 2024 | Casablanca      |
| EI034 | Electrical Demand Side Management (ESM)   | 22 Jul - 26 Jul 2024 | Amman           |
| EI035 | UPS Systems & Battery Chargers: Maintenance & Troubleshooting   | 19 Aug - 23 Aug 2024 | Istanbul        |





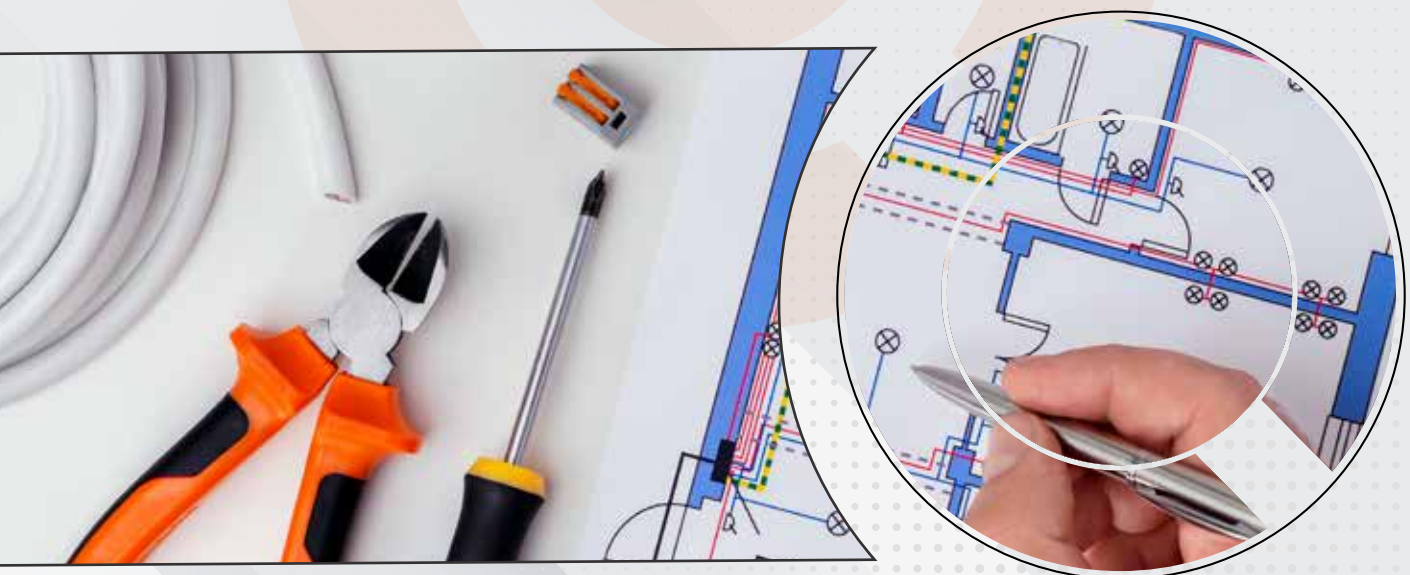
# ELECTRICAL & INSTRUMENTATION

| CODE  | COURSE NAME   | DATE                 | VENUE      |
|-------|---|----------------------|------------|
| EI037 | Electrical Installations & Maintenance:   | 19 Aug - 23 Aug 2024 | Istanbul   |
| EI038 | Design, Inspection/Testing, Maintenance and Resilience  | 19 Aug - 23 Aug 2024 | Casablanca |
| EI039 | ARC Flash Hazard Analysis: Impact, Control & Safety   | 19 Aug - 23 Aug 2024 | Cairo      |
| EI040 | TAMCO High Voltage Switchgears  | 19 Aug - 23 Aug 2024 | Amman      |
| EI041 | Electrical Distribution Equipment Operation & Maintenance   | 19 Aug - 23 Aug 2024 | Istanbul   |
| EI042 | Advanced Circuit Breakers Operation and Maintenance   | 19 Aug - 23 Aug 2024 | Alexandria |
| EI043 | Transformer Operational Principles, Selection & Troubleshooting   | 23 Sep -27 Sep 2024  | Istanbul   |
| EI044 | Electrical Installations in Hazardous Areas: Classification, Safe Handling,                                     | 23 Sep -27 Sep 2024  | Istanbul   |
| EI045 | Modern Electrical Power Systems   | 23 Sep -27 Sep 2024  | Dubai      |
| EI046 | Modern Power System Protective Relaying   | 23 Sep -27 Sep 2024  | Munch      |
| EI047 | Electric motors :Its types, characteristics, performance, maintenance and trouble shooting.                     | 23 Sep -27 Sep 2024  | Istanbul   |
| EI048 | Synchronous motors: its operation - maintenance and trouble shooting.   | 23 Sep -27 Sep 2024  | Linz       |
| EI049 | Modern speed control of motors (AC-DC) using digital systems.   | 23 Sep -27 Sep 2024  | Cairo      |
| EI050 | Power transformers and circuit breakers: its types, scope of applications, testing and maintenance              | 23 Sep -27 Sep 2024  | Amman      |
| EI051 | Application of control systems in production process.   | 21 Oct - 25 Oct 2024 | Istanbul   |
| EI052 | Protection and protective systems and earthing of network, lightening arrestors, commissioning and maintenance. | 21 Oct - 25 Oct 2024 | Istanbul   |
| EI053 | Design and rewinding, drying and impregnation of AC - DC motors.  | 21 Oct - 25 Oct 2024 | Casablanca |
| EI054 | Design and commissioning of electric panels, selecting and testing of power cables.                             | 21 Oct - 25 Oct 2024 | Cairo      |
| EI055 | Electric power distribution stations: its operation and maintenance.  | 21 Oct - 25 Oct 2024 | Amman      |
| EI056 | Maintenance of electric network and high voltage lines.   | 21 Oct - 25 Oct 2024 | Istanbul   |
| EI057 | Materials of Construction for Process Equipment & Piping Systems  | 21 Oct - 25 Oct 2024 | Linz       |
| EI058 | Flow Measurement and Custody Transfer   | 21 Oct - 25 Oct 2024 | Istanbul   |
| EI059 | Risk Based Strategies for Inspection & Maintenance (RBI & RBM)  | 21 Oct - 25 Oct 2024 | Istanbul   |
| EI060 | Machinery Failure, Vibration & Predictive Maintenance   | 21 Oct - 25 Oct 2024 | Dubai      |
| EI061 | Data Analysis Techniques  | 21 Oct - 25 Oct 2024 | Munch      |
| EI062 | Electrical Demand Side Management (ESM)   | 21 Oct - 25 Oct 2024 | Istanbul   |
| EI063 | UPS Systems & Battery Chargers: Maintenance & Troubleshooting   | 18 Nov - 22 Nov 2024 | Casablanca |
| EI064 | Electrical Installations in Hazardous Areas: Classification, Safe Handling, Operation & Maintenance             | 18 Nov - 22 Nov 2024 | Cairo      |
| EI065 | Modern speed control of motors (AC-DC) using digital systems  | 18 Nov - 22 Nov 2024 | Amman      |
| EI066 | Power transformers and circuit breakers   | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI067 | Instrumentation and Controls Engineering Technology   | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI068 | Instrumentation Skills  | 18 Nov - 22 Nov 2024 | Casablanca |



# ELECTRICAL & INSTRUMENTATION

| CODE  | COURSE NAME   | DATE                 | VENUE      |
|-------|---|----------------------|------------|
| EI069 | Instrumentation Technology and Instrumentation Analyzer | 18 Nov - 22 Nov 2024 | Cairo      |
| EI070 | Instrumentation and Controls Engineering Technology     | 18 Nov - 22 Nov 2024 | Amman      |
| EI071 | Boiler Control Library                                  | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI072 | Control Valves Library                                  | 18 Nov - 22 Nov 2024 | Dubai      |
| EI073 | Digital Instrumentation and Distributed Control Library | 18 Nov - 22 Nov 2024 | Munch      |
| EI074 | Electronic Maintenance                                  | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI075 | Fundamentals of Industrial Measurement                  | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI076 | Instrument Calibration                                  | 18 Nov - 22 Nov 2024 | Alexandria |
| EI077 | Instrumentation and Control Safety                      | 18 Nov - 22 Nov 2024 | Munch      |
| EI078 | Interpreting Process Control Diagrams Library           | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI079 | Pneumatic Maintenance                                   | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI069 | Instrumentation Technology and Instrumentation Analyzer | 18 Nov - 22 Nov 2024 | Cairo      |
| EI070 | Instrumentation and Controls Engineering Technology     | 18 Nov - 22 Nov 2024 | Amman      |
| EI071 | Boiler Control Library                                  | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI072 | Control Valves Library                                  | 18 Nov - 22 Nov 2024 | Dubai      |
| EI073 | Digital Instrumentation and Distributed Control Library | 18 Nov - 22 Nov 2024 | Munch      |
| EI074 | Electronic Maintenance                                  | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI075 | Fundamentals of Industrial Measurement                  | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI076 | Instrument Calibration                                  | 18 Nov - 22 Nov 2024 | Alexandria |
| EI077 | Instrumentation and Control Safety                      | 18 Nov - 22 Nov 2024 | Munch      |
| EI078 | Interpreting Process Control Diagrams Library           | 18 Nov - 22 Nov 2024 | Istanbul   |
| EI079 | Pneumatic Maintenance                                   | 18 Nov - 22 Nov 2024 | Istanbul   |





# MECHANICAL & MAINTENANCE

| CODE  | COURSE NAME   | DATE                 | VENUE      |
|-------|---|----------------------|------------|
| MM001 | Ref Title Dates Venue Fees  | 26 Feb - 01 Mar 2024 | Istanbul   |
| MM002 | Excellence in Maintenance and Reliability Management                                      | 26 Feb - 01 Mar 2024 | Istanbul   |
| MM003 | Advanced Maintenance Management   | 26 Feb - 01 Mar 2024 | Casablanca |
| MM004 | ASME BPV Code, Section VIII, Division 1: Design & Fabrication of Pressure Vessels         | 26 Feb - 01 Mar 2024 | Cairo      |
| MM005 | Competency Development and Managerial Excellence for Operation and Production Supervisors | 26 Feb - 01 Mar 2024 | Amman      |
| MM006 | Competency Development & Managerial Excellence for Plant Supervisors                      | 26 Feb - 01 Mar 2024 | Istanbul   |
| MM007 | Competency Development and Managerial Excellence for Maintenance Supervisors              | 26 Feb - 01 Mar 2024 | Alexandria |
| MM008 | Flares and Relief Systems   | 26 Feb - 01 Mar 2024 | Istanbul   |
| MM009 | Principles, Applications and Performance of Pumps, Compressors and Turbines               | 26 Feb - 01 Mar 2024 | Istanbul   |
| MM010 | Variable Frequency Drives (VFDs)  | 26 Feb - 01 Mar 2024 |            |
| MM011 | Strategic Thinking and Leadership for Engineers   | 26 Feb - 01 Mar 2024 | Munch      |
| MM012 | Engineering Electronic Document Management Systems (EDMS)                                 | 26 Feb - 01 Mar 2024 | Istanbul   |
| MM013 | Modern Valve Technology   | 26 Feb - 01 Mar 2024 | Casablanca |
| MM014 | Strategic Thinking and Leadership for Engineers   | 27 May - 31 May 2024 | Cairo      |
| MM015 | Electric Motors and Motor Protection in Non-Hazardous and Hazardous Environments          | 27 May - 31 May 2024 | Amman      |
| MM016 | Maintenance Management Professional   | 27 May - 31 May 2024 | Istanbul   |
| MM017 | Maintenance Planning, Scheduling and Work Control   | 27 May - 31 May 2024 | Istanbul   |
| MM018 | Valves, Actuators and Steam Traps   | 27 May - 31 May 2024 | Casablanca |
| MM019 | Construction Administration for Engineers   | 27 May - 31 May 2024 | Cairo      |
| MM020 | Artificial Intelligence (AI)  | 27 May - 31 May 2024 | Amman      |
| MM021 | Process Plant Start-up and Commissioning  | 27 May - 31 May 2024 | Istanbul   |
| MM022 | Process Plant Start-up, Commissioning and Troubleshooting                                 | 27 May - 31 May 2024 | Istanbul   |
| MM023 | Starting-up Plant (SC & GC)   | 27 May - 31 May 2024 | Istanbul   |
| MM024 | Process Troubleshooting and Problem Solving   | 27 May - 31 May 2024 | Casablanca |
| MM025 | Excellence in Maintenance and Reliability Management Pre- Startup Audit                   | 27 May - 31 May 2024 | Linz       |
| MM026 | Offshore Structure Design, Construction, Inspection, Maintenance and Repair               | 27 May - 31 May 2024 | Amman      |
| MM027 | Construction and Civil Engineering Fundamentals for Non- Civil Engineers                  | 27 May - 31 May 2024 | Istanbul   |
| MM028 | Electric Submersible Pumps (ESPs)   | 26 Aug - 30 Aug 2024 | Alexandria |
| MM029 | Principles, Applications and Performance of Pumps, Compressors and Turbines               | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM030 | Managing Shutdowns, Turnarounds and Outages   | 26 Aug - 30 Aug 2024 | Istanbul   |



# MECHANICAL & MAINTENANCE

| CODE  | COURSE NAME  | DATE                 | VENUE      |
|-------|--|----------------------|------------|
| MM031 | Chiller Design, Installation, Maintenance & Troubleshooting<br>Construction Administration for Engineers | 26 Aug - 30 Aug 2024 | Casablanca |
| MM032 | Variable Frequency Drives (VFDs)   | 26 Aug - 30 Aug 2024 | Linz       |
| MM033 | Advanced Maintenance Management  | 26 Aug - 30 Aug 2024 | Amman      |
| MM034 | Strategic Thinking and Leadership for Engineers  | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM035 | Artificial Intelligence (AI)   | 26 Aug - 30 Aug 2024 | Linz       |
| MM036 | Maintenance Management Professional  | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM037 | Maintenance Planning, Scheduling and Work Control  | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM038 | Troubleshooting Process Operation Metallurgy for<br>Non Metallurgists                                    | 26 Aug - 30 Aug 2024 | Casablanca |
| MM039 | Data Analysis Techniques   | 26 Aug - 30 Aug 2024 | Cairo      |
| MM040 | Production Planning and Scheduling in<br>Petroleum Refineries  | 26 Aug - 30 Aug 2024 | Amman      |
| MM041 | Petroleum Refining-Production Planning, Scheduling<br>and Yield Optimization                             | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM042 | Refinery Process Yields Optimization   | 26 Aug - 30 Aug 2024 | Alexandria |
| MM043 | Corrosion Control Oil & Gas Exploration Industry   | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM044 | Operation, Diagnostics and Maintenance of Equipment for<br>Oil and Gas Production                        | 26 Aug - 30 Aug 2024 | Istanbul   |
| MM045 | Fluid Flow and Heat Transfer in Industrial Applications  | 26 Aug - 30 Aug 2024 | Casablanca |
| MM046 | Materials of Construction for Process Equipment and<br>Piping Systems                                    | 25 Nov - 29 Nov 2024 | Cairo      |
| MM047 | Safety in Process Design   | 25 Nov - 29 Nov 2024 | Amman      |
| MM048 | Risk Based Strategies for Inspection and Maintenance<br>(RBI & RBM)                                      | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM049 | Cathodic Protection System in Oil & Gas Exploration<br>Industry  | 25 Nov - 29 Nov 2024 | Alexandria |
| MM050 | Machinery Failure, Vibration and Predictive Maintenance  | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM051 | Process Plant Optimization Technology and Continual<br>Improvement                                       | 25 Nov - 29 Nov 2024 | Amman      |
| MM052 | Practical Pump and Valve Technology  | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM053 | Root Cause Failure Analysis  | 25 Nov - 29 Nov 2024 | Alexandria |
| MM054 | Centrifugal Compressor and Steam Turbine   | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM055 | Materials of Construction for Process Equipment and<br>Piping Systems                                    | 25 Nov - 29 Nov 2024 | Linz       |
| MM056 | Flow Measurement and Custody Transfer  | 25 Nov - 29 Nov 2024 | Casablanca |
| MM057 | Power Generation Gas Turbines  | 25 Nov - 29 Nov 2024 | Cairo      |
| MM058 | Pump & Valve Technology  | 25 Nov - 29 Nov 2024 | Amman      |
| MM059 | Materials of Construction for Process Equipment &<br>Piping Systems                                      | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM060 | Flow Measurement and Custody Transfer  | 25 Nov - 29 Nov 2024 | Alexandria |
| MM061 | Process Plant Optimization Technology and Continual<br>Improvement                                       | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM062 | Steel making technology with reference to E.A.F  | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM063 | Secondary steel making and ladle treatment.  | 25 Nov - 29 Nov 2024 | Casablanca |
| MM064 | Mechanical and electrical risks and fire resistance<br>in industry                                       | 25 Nov - 29 Nov 2024 | Cairo      |



# MECHANICAL & MAINTENANCE

| CODE  | COURSE NAME  | DATE                 | VENUE      |
|-------|--|----------------------|------------|
| MM065 | Mechanical & electrical fault finding and analysis for moving equipment    | 25 Nov - 29 Nov 2024 | Amman      |
| MM066 | Air compressors: its types, operation and maintenance                      | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM067 | Valves of hydraulic circuits, Its types, Applications and trouble shooting | 25 Nov - 29 Nov 2024 | Alexandria |
| MM068 | Spare parts planning, storing and inventory control systems                | 25 Nov - 29 Nov 2024 | Istanbul   |
| MM069 | Maintenance technology, failure analysis and fault finding for technicians | 25 Nov - 29 Nov 2024 | Cairo      |
| MM070 | Technology of spare parts manufacture and its heat treatment               | 25 Nov - 29 Nov 2024 | Cairo      |





# OIL & GAS AND PROCESS ENGINEERING

| CODE  | COURSE NAME  | DATE                     | VENUE        |
|-------|--|--------------------------|--------------|
| OG001 | Oil Movement, Storage and Troubleshooting  | 01 Jan - 05 Jan 2024     | Casablanca   |
| OG002 | Flares and Relief Systems  | 01 Jan - 05 Jan 2024     | Cairo        |
| OG003 | Advanced Process Risk Assessment and Risk Management Gas Processing  | 01 Jan - 05 Jan 2024     | Amman        |
| OG004 | Oil & Gas Commercial Contracts and Negotiation Skills Reservoir Simulation Fundamentals for Non-Specialists        | 01 Jan - 05 Jan 2024     | Kuala Lumpur |
| OG005 | Oil & Gas Technical Competence for Non-Technical Professionals   | 01 Jan - 05 Jan 2024     | Casablanca   |
| OG006 | Project Financial Control and Project Management for the Oil & Gas Industry  | 29 Jan - 02 Feb 2024     | Cairo        |
| OG007 | Gas & LNG Contracts  | 29 Jan - 02 Feb 2024     | Amman        |
| OG008 | Global Oil Economics & Strategic Planning  | 29 Jan - 02 Feb 2024     | Istanbul     |
| OG009 | CCPS Risk-Based Process Safety (RBPS)  | 29 Jan - 02 Feb 2024     | Amsterda     |
| OG010 | Integrated Reservoir Analysis  | 29 Jan - 02 Feb 2024     | mIstanbul    |
| OG011 | Process Plant Start-up and Commissioning   | 29 Jan - 02 Feb 2024     | Istanbul     |
| OG012 | Oil & Gas Operational Safety   | 29 Jan - 02 Feb 2024     | Dubai        |
| OG013 | Introduction to the Oil & Gas Industry   | 29 Jan - 02 Feb 2024     | Munch        |
| OG014 | Process Plant Start-up, Commissioning and Troubleshooting Upstream Petroleum Cost Trends and Benchmarking          | 04 Mar - 08 Mar 2024     | Istanbul     |
| OG015 | Process Troubleshooting and Problem Solving  | 04 Mar - 08 Mar 2024     | Casablanca   |
| OG016 | Petroleum Production Operations  | 04 Mar - 08 Mar 2024     | Istanbul     |
| OG017 | Petroleum Engineering for Non-Specialists  | 04 Mar - 08 Mar 2024     | Istanbul     |
| OG018 | The Art of Oil & Gas Procurement   | 04 Mar - 08 Mar 2024     | Istanbul     |
| OG019 | Understanding Success Factors in the Oil & Gas Industry  | 01 April - 05 April 2024 | Dubai        |
| OG020 | Oil & Gas MBA  | 01 April - 05 April 2024 | Kuala Lumpur |
| OG021 | Risk-Based Process Safety (RBPS)   | 01 April - 05 April 2024 | Casablanca   |
| OG022 | Oil & Gas Project Management   | 01 April - 05 April 2024 | Dubai        |
| OG023 | Project Financial Control and Project Management for the Oil & Gas Industry  | 01 April - 05 April 2024 | Munch        |
| OG024 | Upstream Petroleum Cost Trends and Benchmarking  | 01 April - 05 April 2024 | Istanbul     |
| OG025 | Technical Report Writing in the Maritime & Offshore Industry Budgeting and Cost Control for the Oil & Gas Industry | 29 April - 03 May 2024   | Casablanca   |
| OG026 | Oil & Gas Commercial Contracts and Negotiation Skills  | 29 April - 03 May 2024   | Istanbul     |
| OG027 | Financial Management Workshop for the Oil & Gas Industry   | 29 April - 03 May 2024   | Istanbul     |
| OG028 | Oil & Gas Technical Competence for Non-Technical Professionals   | 03 Jun - 07 Jun 2024     | Amman        |
| OG029 | Finance and Accounting for the Oil & Gas Industry  | 03 Jun - 07 Jun 2024     | Istanbul     |
| OG030 | Oil Movement, Storage and Troubleshooting  | 01 Jul - 05 Jul 2024     | Amsterda     |
| OG031 | Gas Processing   | 01 Jul - 05 Jul 2024     | mIstanbul    |
| OG032 | Flares and Relief Systems  | 01 Jul - 05 Jul 2024     | Istanbul     |
| OG033 | Gas & LNG Contracts  | 29 Jul - 02 Aug 2024     | Dubai        |
| OG034 | Auditing in the Oil & Gas Industry   | 29 Jul - 02 Aug 2024     | Munch        |
| OG035 | Introduction to the Oil & Gas Industry   | 02 Sep - 06 Sep 2024     | Istanbul     |



# OIL & GAS AND PROCESS ENGINEERING

| CODE  | COURSE NAME   | DATE                 | VENUE      |
|-------|---|----------------------|------------|
| OG036 | Oil & Gas Operational Safety  | 02 Sep - 06 Sep 2024 | Casablanca |
| OG037 | Process Engineering for non-process Engineering Professionals   | 02 Sep - 06 Sep 2024 | Istanbul   |
| OG038 | The Art of Oil & Gas Procurement  | 30 Sep -04 Oct 2024  | Istanbul   |
| OG039 | Reservoir Simulation Fundamentals for Non-Specialists   | 30 Sep -04 Oct 2024  | Istanbul   |
| OG040 | Oil & Gas Project Management  | 30 Sep -04 Oct 2024  | Istanbul   |
| OG041 | Process Plant Start-up and Commissioning  | 28 Oct - 01 Nov 2024 | Casablanca |
| OG042 | Advanced Process Risk Assessment and Risk Management<br>Process Plant Start-up, Commissioning and<br>Troubleshooting Upstream Petroleum Cost Trends and<br>Benchmarking | 28 Oct - 01 Nov 2024 | Istanbul   |
| OG043 | Process Troubleshooting and Problem Solving   | 28 Oct - 01 Nov 2024 | Istanbul   |
| OG044 | CCPS Risk-Based Process Safety (RBPS)   | 09 Dec - 13 Dec 2024 | Istanbul   |
| OG045 | Oil & Gas Commercial Contracts and Negotiation Skills   | 09 Dec - 13 Dec 2024 | Dubai      |
| OG046 | Global Oil Economics & Strategic Planning   | 09 Dec - 13 Dec 2024 | Dubai      |
| OG047 | Integrated Reservoir Analysis   | 09 Dec - 13 Dec 2024 | Dubai      |





# FERTILIZERS INDUSTRY PROCESS

| CODE  | COURSE NAME   | DATE                     | VENUE           |
|-------|---|--------------------------|-----------------|
| FI001 | Industrial water treatment  | 08 Jan - 12 Jan 2024     | Sharm el-Sheikh |
| FI002 | Production troubleshooting skills                                       | 08 Jan - 12 Jan 2024     | Alexandria      |
| FI003 | Combustion and furnace technology                                       | 05 Feb - 09 Feb 2024     | Istanbul        |
| FI004 | Plant operation in normal conditions                                    | 05 Feb - 09 Feb 2024     | Vienna          |
| FI005 | Case studies in ammonia plants  | 05 Feb - 09 Feb 2024     | Vienna          |
| FI006 | Boiler operation & maintenance  | 11 Mar - 15 Mar 2024     | Vienna          |
| FI007 | Case studies in urea plants   | 11 Mar - 15 Mar 2024     | Vienna          |
| FI008 | Ammonia production technology for supervisors and operators             | 15 April - 19 April 2024 | London          |
| FI009 | Urea production technology for supervisors and operators                | 15 April - 19 April 2024 | Istanbul        |
| FI010 | Technical report writing  | 06 May -10 May 2024      | Casablanca      |
| FI011 | Gas processing technology and application                               | 06 May -10 May 2024      | Munch           |
| FI012 | High performance team   | 10 Jun - 14 Jun 2024     | Alexandria      |
| FI013 | NASP certified trainer (Safety training for general industry)           | 10 Jun - 14 Jun 2024     | Alexandria      |
| FI014 | Steam Boilers operation and applications                                | 08 Jul - 12 Jul 2024     | London          |
| FI015 | Turbo compressors and turbines operation                                | 08 Jul - 12 Jul 2024     | Istanbul        |
| FI016 | Pumps operation, design and selection                                   | 05 Aug - 09 Aug 2024     | Alexandria      |
| FI017 | Advanced application on heat transfer and heat exchanger design         | 09 Sep - 13 Sep 2024     | Alexandria      |
| FI018 | Chemical reactors optimization and operation for petrochemical industry | 07 Oct - 11 Oct 2024     | Alexandria      |
| FI019 | Waste heat boilers, application, failure analysis and protection        | 04 Nov - 08 Nov 2024     | Alexandria      |
| FI020 | Fertilizers Industry, market and efficient use                          | 16 Dec - 20 Dec 2024     | Alexandria      |







# FERTILIZERS INDUSTRY MAINTENANCE

| CODE  | COURSE NAME  | DATE                     | VENUE        |
|-------|--|--------------------------|--------------|
| FI021 | Heat exchangers design, operation & maintenance  |                          | Casablanca   |
| FI022 | Pumps and fans maintenance   | 15 Jan - 19 Jan 2024     | Cairo        |
| FI023 | Lubrication and greasing technology  | 12 Feb - 16 Feb 2024     | Amman        |
| FI024 | Corrosion protection   | 18 Mar - 22 Mar 2024     | Kuala Lumpur |
| FI025 | Plant painting inspection  | 18 Mar - 22 Mar 2024     | Casablanca   |
| FI026 | Compressors selection, Operation & Maintenance   | 22 April - 26 April 2024 | Cairo        |
| FI027 | Steam turbines operation & Maintenance   | 13 May - 17 May 2024     | Amman        |
| FI028 | Pumps selection, operation & Maintenance   | 13 May - 17 May 2024     | Istanbul     |
| FI029 | Machinery vibration and alignment  | 24 Jun - 28 Jun 2024     | Amsterdam    |
| FI030 | Turbo-machinery in compressor house  | 15 Jul - 19 Jul 2024     | Istanbul     |
| FI031 | Maintenance case studies in Ammonia plant (Primary reformer, WHB, PGC and boilers)                     | 12 Aug - 16 Aug 2024     | Istanbul     |
| FI032 | Maintenance case studies in Nitric Acid plant (Nitric acid Absorption tower, WHB and Ammonia stripper) | 16 Sep - 20 Sep 2024     | Dubai        |
| FI033 | Centrifugal compressors  | 14 Oct - 18 Oct 2024     | Munch        |
| FI034 | Vibration measurements and fault diagnose  | 14 Oct - 18 Oct 2024     | Istanbul     |
| FI035 | Sealing technologies: for flanges and pipes, rotary parts and bearings for expansion joints            | 11 Nov - 15 Nov 2024     | Casablanca   |
| FI036 | Product Gas Cooler principles, design and case study in Ammonia plant                                  | 23 Dec - 27 Dec 2024     | Munch        |
| FI037 | Bearings selection   | 23 Dec - 27 Dec 2024     | Munch        |





# WELDING, INSPECTION & MATERIALS ENGINEERING

| CODE  | COURSE NAME   | DATE                 | VENUE          |
|-------|---|----------------------|----------------|
| WI001 | Modern Welding Technologies   | 22 Jan - 26 Jan 2024 | Dubai          |
| WI002 | Welding Technology for Technicians                                    | 22 Jan - 26 Jan 2024 | Munch          |
| WI003 | Welding Technology for Technicians                                    | 22 Jan - 26 Jan 2024 | Istanbul       |
| WI004 | Quality Assurance of Welded Joints by Destructive Testing             | 22 Jan - 26 Jan 2024 | Casablanca     |
| WI005 | Advanced Course in Welding Metallurgy                                 | 19 Feb - 23 Feb 2024 | Cairo          |
| WI006 | Advanced Pipe Welding   | 19 Feb - 23 Feb 2024 | Amman          |
| WI007 | Repair Welding Theory & Applications                                  | 19 Feb - 23 Feb 2024 | Kuala Lumpur   |
| WI008 | Material selection  | 19 Feb - 23 Feb 2024 | Sharm El Shikh |
| WI009 | Codes & standards   | 19 Feb - 23 Feb 2024 | Dubai          |
| WI010 | Welding Documents Preparation   | 25 Mar - 29 Mar 2024 | Istanbul       |
| WI011 | Heat treatment of metals  | 25 Mar - 29 Mar 2024 | Casablanca     |
| WI012 | Understanding ISO 9001 2008   | 25 Mar - 29 Mar 2024 | Cairo          |
| WI013 | Documentation and records preparation for ISO 9001: 2008 requirements | 20 May - 24 May 2024 | Amman          |
| WI014 | Safety rules in welding   | 20 May - 24 May 2024 | Kuala Lumpur   |
| WI015 | NASP / IASP   | 20 May - 24 May 2024 | Istanbul       |
| WI016 | Mini Diploma in safety ( General & Construction )                     | 22 Jul - 26 Jul 2024 | Istanbul       |
| WI017 | NDT - liquid penetrant tests ( level I/II )                           | 22 Jul - 26 Jul 2024 | Casablanca     |
| WI018 | NDT - magnetic particles tests ( level I/II )                         | 22 Jul - 26 Jul 2024 | Cairo          |
| WI019 | NDT - radiographic testing ( level I )                                | 19 Aug - 23 Aug 2024 | Amman          |
| WI020 | NDT - radiographic testing ( level II )                               | 19 Aug - 23 Aug 2024 | Istanbul       |
| WI021 | NDT - ultrasonic testing ( level I )                                  | 23 Sep -27 Sep 2024  | Alexandria     |
| WI022 | NDT - ultrasonic testing ( level II )                                 | 23 Sep -27 Sep 2024  | Istanbul       |
| WI023 | NDT - visual inspection ( level II )                                  | 23 Sep -27 Sep 2024  | Istanbul       |
| WI024 | international welding engineer - IWE                                  | 21 Oct - 25 Oct 2024 | Dubai          |
| WI025 | CSWIP preparation courses - CSWIP 3.1 welding inspector               | 21 Oct - 25 Oct 2024 | Munch          |
| WI026 | CSWIP preparation courses - CSWIP 3.2 welding inspector               | 21 Oct - 25 Oct 2024 | Istanbul       |
| WI027 | CWI preparation course  | 18 Nov - 22 Nov 2024 | Istanbul       |
| WI028 | API 510 Pressure Vessel Inspector                                     | 18 Nov - 22 Nov 2024 | Istanbul       |
| WI029 | API 570 Piping Inspector  | 18 Nov - 22 Nov 2024 | Istanbul       |
| WI030 | API 653 Above Ground Storage Tank Inspector                           | 18 Nov - 22 Nov 2024 | Istanbul       |



# PROJECT, CONTRACTS, PURCHASING & TENDERS

| CODE  | COURSE NAME   | DATE                 | VENUE      |
|-------|---|----------------------|------------|
| PM001 | Management of Contracts and Contract Claims   | 26 Feb - 01 Mar 2024 | Casablanca |
| PM002 | Effective Supply Chain, Warehouse and Inventory Management Contracts Management             | 26 Feb - 01 Mar 2024 | Istanbul   |
| PM003 | E-Procurement   | 26 Feb - 01 Mar 2024 | Casablanca |
| PM004 | Decision Making in Projects (Engineering)   | 26 Feb - 01 Mar 2024 | Cairo      |
| PM005 | Advanced Warehouse Management, Warehousing Performance Measures, Storage Control & Safety   | 27 May - 31 May 2024 | Amman      |
| PM006 | Writing Effective Legal Documents and Commercial Contracts                                  | 27 May - 31 May 2024 | Istanbul   |
| PM007 | A Practical Workshop  | 27 May - 31 May 2024 | Alexandria |
| PM008 | Project Professional MBA  | 27 May - 31 May 2024 | Istanbul   |
| PM009 | Project Management Professional   | 27 May - 31 May 2024 | Istanbul   |
| PM010 | Portfolio Management and Corporate Finance Principles Logistics and Transport Management    | 27 May - 31 May 2024 | Dubai      |
| PM011 | Project Management and Compliance   | 27 May - 31 May 2024 | Munch      |
| PM012 | Oil & Gas Commercial Contracts and Negotiation Skills Combating Risk & Fraud in Procurement | 27 May - 31 May 2024 | Istanbul   |
| PM013 | Contracts Management Professional   | 27 May - 31 May 2024 | Casablanca |
| PM014 | The 3 Phases of Contract Management   | 27 May - 31 May 2024 | Istanbul   |
| PM015 | Financial Management for Projects and Contracts   | 27 May - 31 May 2024 | Casablanca |
| PM016 | Leading & Managing Vendor Relations   | 27 May - 31 May 2024 | Istanbul   |
| PM017 | Working Effectively in Project Teams  | 27 May - 31 May 2024 | Munch      |
| PM018 | Strategic Contract Management   | 27 May - 31 May 2024 | Amman      |
| PM019 | Contract Planning, Strategy and Claims Management   | 27 May - 31 May 2024 | Istanbul   |
| PM020 | Project Management for Contract Professionals   | 26 Aug - 30 Aug 2024 | Casablanca |
| PM021 | Contracts Management Professional   | 26 Aug - 30 Aug 2024 | Istanbul   |
| PM022 | Effective Expediting  | 26 Aug - 30 Aug 2024 | Casablanca |
| PM023 | Project Financial Control and Project Management for the Oil & Gas Industry                 | 26 Aug - 30 Aug 2024 | Istanbul   |
| PM024 | Gas & LNG Contracts   | 26 Aug - 30 Aug 2024 | Munch      |
| PM025 | Contractual Risk, Insurance and Indemnities   | 26 Aug - 30 Aug 2024 | Cairo      |
| PM026 | Vehicle Fleet Development & Management  | 25 Nov - 29 Nov 2024 | Amman      |
| PM027 | Strategic Skills for Procurement  | 25 Nov - 29 Nov 2024 | Istanbul   |
| PM028 | Global Oil Economics & Strategic Planning   | 25 Nov - 29 Nov 2024 | Cairo      |
| PM029 | Supplier Relationship Management (SRM) and Operational Excellence                           | 25 Nov - 29 Nov 2024 | Amman      |
| PM030 | Contract Professional   | 25 Nov - 29 Nov 2024 | Istanbul   |
| PM031 | Ship Chartering, Laytime & Demurrage Masterclass Construction Administration for Engineers  | 25 Nov - 29 Nov 2024 | Cairo      |



# LEGAL AND CONSULTING

| CODE  | COURSE NAME   | DATE                     | VENUE      |
|-------|---|--------------------------|------------|
| LG001 | Legal formulations of administrative decisions  | 01 Jan - 05 Jan 2024     | Casablanca |
| LG002 | Efficiency and evaluation of suppliers and contracts  | 01 Jan - 05 Jan 2024     | Istanbul   |
| LG003 | Assets of legal interpretation and writing legal  | 29 Jan - 02 Feb 2024     | Casablanca |
| LG004 | Administrative contracts and effects  | 29 Jan - 02 Feb 2024     | Cairo      |
| LG005 | Preparation of contracts  | 04 Mar - 08 Mar 2024     | Amman      |
| LG006 | Contract Audit  | 04 Mar - 08 Mar 2024     | Istanbul   |
| LG007 | Writing commercial contracts and tenders  | 01 April - 05 April 2024 | Alexandria |
| LG008 | Legal rules in contracts and common mistakes  | 01 April - 05 April 2024 | Istanbul   |
| LG009 | Preparation and management of tenders and contracts   | 29 April - 03 May 2024   | Istanbul   |
| LG010 | Management contracts for project managers   | 29 April - 03 May 2024   | Dubai      |
| LG011 | FIDIC contracts and control - practical program for the use of contractual terms and control                            | 03 Jun - 07 Jun 2024     | Munch      |
| LG012 | Modern standards in writing and translation of contracts  | 03 Jun - 07 Jun 2024     | Istanbul   |
| LG013 | Letters of credit, letters of guarantee and related legal aspects   | 01 Jul - 05 Jul 2024     | Casablanca |
| LG014 | The legal interpretation and follow-up legal procedures   | 01 Jul - 05 Jul 2024     | Istanbul   |
| LG015 | Legal skills development for workers in the field of insurance and contracts  | 29 Jul - 02 Aug 2024     | Casablanca |
| LG016 | Administrative investigation procedures   | 29 Jul - 02 Aug 2024     | Istanbul   |
| LG017 | Legal skills for illegal  | 02 Sep - 06 Sep 2024     | Munch      |
| LG018 | Legal aspects of the public job   | 02 Sep - 06 Sep 2024     | Istanbul   |
| LG019 | Foundations and rules of implementation of the partnership in construction projects operation and transfer of ownership | 30 Sep -04 Oct 2024      | Casablanca |
| LG020 | Problem-solving skills during the validity of tenders and contracts   | 30 Sep -04 Oct 2024      | Istanbul   |
| LG021 | The development of management skills in conflict negotiations   | 28 Oct - 01 Nov 2024     | Casablanca |
| LG022 | Professionalism in the development of legal skills and negotiating contractual  | 28 Oct - 01 Nov 2024     | Istanbul   |
| LG023 | Methods of Legal Affairs techniques electronically  | 09 Dec - 13 Dec 2024     | Munch      |
| LG024 | Anti-money lavement through facing  | 09 Dec - 13 Dec 2024     |            |



# TELECOMMUNICATION TECHNOLOGY

| CODE  | COURSE NAME   | DATE                     | VENUE          |
|-------|---|--------------------------|----------------|
| TC001 | Building a Roadmap for Digital Transformation                                     | 08 Jan - 12 Jan 2024     | Istanbul       |
| TC002 | Driving Commercial Performance in Telecoms & Tech                                 | 08 Jan - 12 Jan 2024     | Istanbul       |
| TC003 | Developing Customer Centricity in the Transforming Telco                          | 08 Jan - 12 Jan 2024     | Dubai          |
| TC004 | Telecoms Masterclass  | 08 Jan - 12 Jan 2024     | Munch          |
| TC005 | Diploma in Telecoms Business  | 08 Jan - 12 Jan 2024     | Istanbul       |
| TC006 | Digital Services and Technology Transformation                                    | 08 Jan - 12 Jan 2024     | Casablanca     |
| TC007 | Pricing Strategies & Techniques - Services & Products                             | 05 Feb - 09 Feb 2024     | Cairo          |
| TC008 | Practical Marketing Skills + Branding: Creating and Managing Your Corporate Brand | 05 Feb - 09 Feb 2024     | Amman          |
| TC009 | Customer-Centric Pricing Strategies for Telcos                                    | 05 Feb - 09 Feb 2024     | Kuala Lumpur   |
| TC010 | Marketing Digital Services  | 05 Feb - 09 Feb 2024     | Sharm El Shikh |
| TC011 | Marketing Strategies in Telecoms  | 05 Feb - 09 Feb 2024     | Dubai          |
| TC012 | Advanced Selling Techniques for Complex Digital and Enterprise Solutions          | 05 Feb - 09 Feb 2024     | Istanbul       |
| TC013 | Retail Selling Techniques for the Telecoms Industry                               | 05 Feb - 09 Feb 2024     | Casablanca     |
| TC014 | Strategic Account Planning  | 05 Feb - 09 Feb 2024     | Cairo          |
| TC015 | Finance in Telecoms   | 05 Feb - 09 Feb 2024     | Amman          |
| TC016 | Regulation for the Digital Age  | 11 Mar - 15 Mar 2024     | Kuala Lumpur   |
| TC017 | Cost Optimization for the Telecoms Professionals                                  | 11 Mar - 15 Mar 2024     | Istanbul       |
| TC018 | Finance for Telecoms Professionals  | 11 Mar - 15 Mar 2024     | Istanbul       |
| TC019 | Project Management for Telecoms   | 11 Mar - 15 Mar 2024     | Istanbul       |
| TC020 | Advanced Big Data for Telecoms  | 11 Mar - 15 Mar 2024     | Dubai          |
| TC021 | Big Data for Telecoms & Tech  | 11 Mar - 15 Mar 2024     | Sharm El Shikh |
| TC022 | Introduction to Big Data  | 11 Mar - 15 Mar 2024     | Dubai          |
| TC023 | Managing Call Center Telecom Costs  | 11 Mar - 15 Mar 2024     | Istanbul       |
| TC024 | Certified Telecom Management Specialist   | 15 April - 19 April 2024 | Casablanca     |
| TC025 | Certified Telecom Audit Specialist  | 15 April - 19 April 2024 | Cairo          |
| TC026 | Telecom Expense Management  | 15 April - 19 April 2024 | Istanbul       |
| TC027 | Auditing Telecom Invoices   | 15 April - 19 April 2024 | Istanbul       |
| TC028 | Telecom Invoice Validation: Illustrations In Saving Money                         | 06 May -10 May 2024      | Dubai          |
| TC029 | Correcting Telecom Invoice Errors & Obtaining Credits                             | 06 May -10 May 2024      | Munch          |
| TC030 | Call Center Metrics, Analytics, & Reporting                                       | 06 May -10 May 2024      | Istanbul       |
| TC031 | Telecoms Market Analysis & Evaluation   | 06 May -10 May 2024      | Casablanca     |
| TC032 | Digital Marketing For Mynos   | 06 May -10 May 2024      | Cairo          |
| TC033 | Auditing Telecom Invoices   | 06 May -10 May 2024      | Amman          |
| TC034 | Business Planning & Budgeting to Telecoms Regulation                              | 10 Jun - 14 Jun 2024     | Kuala Lumpur   |
| TC035 | Financial Management For Call Center Professionals                                | 10 Jun - 14 Jun 2024     | Sharm Elshikh  |



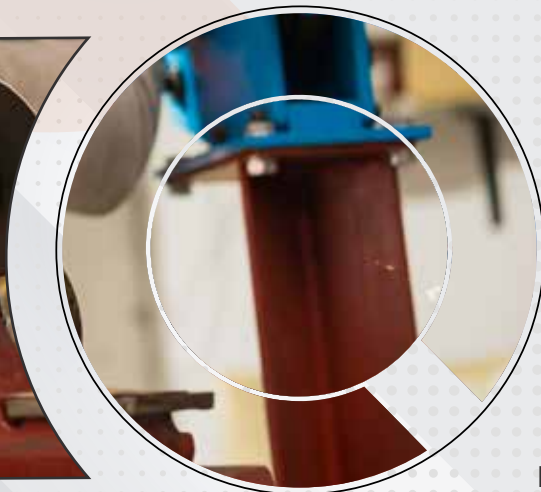
# TELECOMMUNICATION TECHNOLOGY

| CODE  | COURSE NAME   | DATE                 | VENUE          |
|-------|---|----------------------|----------------|
| TC036 | Fundamentals Of Call Center Telecom Expense Management                            | 10 Jun - 14 Jun 2024 | Dubai          |
| TC037 | Call Center Workforce Management  | 10 Jun - 14 Jun 2024 | Istanbul       |
| TC038 | Mobile Applications for MNO future ,challenges                                    | 10 Jun - 14 Jun 2024 | Casablanca     |
| TC039 | Mobile Virtual Network Operators (MVNO)   | 10 Jun - 14 Jun 2024 | Cairo          |
| TC040 | PLM - Product Lifecycle Management  | 10 Jun - 14 Jun 2024 | Amman          |
| TC041 | Business case structure   | 08 Jul - 12 Jul 2024 | Kuala Lumpur   |
| TC042 | ITIL Lifecycle: Service Operation   | 08 Jul - 12 Jul 2024 | Istanbul       |
| TC043 | Disruptive Technologies for Telcos and CSPs                                       | 08 Jul - 12 Jul 2024 | Istanbul       |
| TC044 | Internet of Things - Business & Technologies                                      | 08 Jul - 12 Jul 2024 | Istanbul       |
| TC045 | Advanced financial analysis, develop value and market based product pricing       | 05 Aug - 09 Aug 2024 | Dubai          |
| TC046 | Product readiness testing (technical, commercial and operational)                 | 05 Aug - 09 Aug 2024 | Sharm El Shikh |
| TC047 | Pricing Strategies & Techniques - Services & Products                             | 05 Aug - 09 Aug 2024 | Dubai          |
| TC048 | Practical Marketing Skills + Branding: Creating and Managing Your Corporate Brand | 05 Aug - 09 Aug 2024 | Istanbul       |
| TC049 | IoT Technology & Business   | 09 Sep - 13 Sep 2024 | Casablanca     |
| TC050 | Mini MBA for High Tech & Digital Businesses                                       | 09 Sep - 13 Sep 2024 | Cairo          |
| TC051 | Analyzing BIG Data for New Revenue Streams  | 09 Sep - 13 Sep 2024 | Cairo          |
| TC052 | Business Analytics & Insights   | 09 Sep - 13 Sep 2024 | Amman          |
| TC053 | Customer - Centric Pricing Strategies for Telcos                                  | 07 Oct - 11 Oct 2024 | Kuala Lumpur   |
| TC054 | Customer Experience Management in Telecoms  | 07 Oct - 11 Oct 2024 | Istanbul       |
| TC055 | Customer Value Management in Telecoms   | 07 Oct - 11 Oct 2024 | Istanbul       |
| TC056 | Developing the Digital Services Opportunity                                       | 07 Oct - 11 Oct 2024 | Istanbul       |
| TC057 | Foundation in Marketing for Telecoms Professionals                                | 04 Nov - 08 Nov 2024 | Dubai          |
| TC058 | Marketing Digital Services  | 04 Nov - 08 Nov 2024 | Sharm El Shikh |
| TC059 | Marketing Strategies in Telecoms  | 04 Nov - 08 Nov 2024 | Dubai          |
| TC060 | Meeting Branding and Customer Engagement Challenges in Telecoms                   | 16 Dec - 20 Dec 2024 | Istanbul       |
| TC061 | Telecoms Market Analysis & Evaluation   | 16 Dec - 20 Dec 2024 | Casablanca     |
| TC062 | Advanced product development process  | 16 Dec - 20 Dec 2024 | Cairo          |
| TC063 | Business and product requirements documents structure                             | 16 Dec - 20 Dec 2024 | Istanbul       |
| TC064 | Strategic product Design tools and tips   | 16 Dec - 20 Dec 2024 | Istanbul       |
| TC065 | Business process product design   | 16 Dec - 20 Dec 2024 | Istanbul       |



# CORROSION ENGINEERING

| CODE  | COURSE NAME   | DATE                     | VENUE          |
|-------|---|--------------------------|----------------|
| CE001 | Basic Course in Corrosion Control and Prevention  | 15 Jan - 19 Jan 2024     | Istanbul       |
| CE002 | Corrosion Control by Materials Selection and Design   | 15 Jan - 19 Jan 2024     | Dubai          |
| CE003 | Cathodic Protection of Underground Pipelines  | 12 Feb - 16 Feb 2024     | Munch          |
| CE004 | External Pipeline Integrity Assessment and Composite Repairs  | 12 Feb - 16 Feb 2024     | Istanbul       |
| CE005 | Corrosion Control by Chemical Treatment   | 18 Mar - 22 Mar 2024     | Casablanca     |
| CE006 | Corrosion, Metallurgy, Failure Analysis and Prevention  | 18 Mar - 22 Mar 2024     | Cairo          |
| CE007 | Offshore Corrosion Inspection and Assessment  | 22 April - 26 April 2024 | Amman          |
| CE008 | Corrosion Inspection, Corrosion Testing and Monitoring  | 13 May - 17 May 2024     | Kuala Lumpur   |
| CE009 | Corrosion Management in the Oil and Gas Industry  | 24 Jun - 28 Jun 2024     | Sharm El Shikh |
| CE010 | Hot Dip Galvanizing - Processes, Properties and Applications  | 15 Jul - 19 Jul 2024     | Dubai          |
| CE011 | Electroplating Technology for the Microelectronics and Semiconductor Industry                         | 12 Aug - 16 Aug 2024     | Istanbul       |
| CE012 | Cathodic Protection Technician  | 12 Aug - 16 Aug 2024     | Casablanca     |
| CE013 | API 580 Risk-based Inspection   | 16 Sep - 20 Sep 2024     | Cairo          |
| CE014 | API 573 Inspection of Fired Boilers and Heaters   | 16 Sep - 20 Sep 2024     | Amman          |
| CE015 | API 579-1 / ASME FFS-1 Fitness-For-Service Assessments  | 14 Oct - 18 Oct 2024     | Kuala Lumpur   |
| CE016 | Corrosion Inspection, Corrosion Testing and Monitoring  | 14 Oct - 18 Oct 2024     | Istanbul       |
| CE017 | Corrosion, Metallurgy, Failure Analysis and Prevention  | 11 Nov - 15 Nov 2024     | Cairo          |
| CE018 | Corrosion Control by Chemical Treatment   | 11 Nov - 15 Nov 2024     | Amman          |
| CE019 | Cathodic Protection of Underground Pipelines  | 23 Dec - 27 Dec 2024     | Kuala Lumpur   |
| CE020 | Advanced Course in Cathodic Protection - Specification, Design, Commissioning, Testing and Monitoring | 23 Dec - 27 Dec 2024     | Istanbul       |





# DRILLING ENGINEERING

| CODE  | COURSE NAME  | DATE                 | VENUE          |
|-------|--|----------------------|----------------|
| DE001 | High Diploma of Drilling Operations  | 22 Jan - 26 Jan 2024 | Istanbul       |
| DE002 | IWCF - Drilling Well control   | 22 Jan - 26 Jan 2024 | Istanbul       |
| DE003 | well Design and Construction Engineering                                   | 22 Jan - 26 Jan 2024 | Dubai          |
| DE004 | Drilling Control and Production  | 19 Feb - 23 Feb 2024 | Munch          |
| DE005 | Drilling Essentials Professionals in Oil & Gas                             | 19 Feb - 23 Feb 2024 | Istanbul       |
| DE006 | Advanced Drilling Technologies   | 19 Feb - 23 Feb 2024 | Casablanca     |
| DE007 | Well Control for Completions and Well Intervention Professionals           | 25 Mar - 29 Mar 2024 | Cairo          |
| DE008 | Offshore Drilling and Production Facilities (Separately Bookable Sessions) | 25 Mar - 29 Mar 2024 | Amman          |
| DE009 | Completions : Applications, Types, Installation and Workovers              | 25 Mar - 29 Mar 2024 | Kuala Lumpur   |
| DE010 | Directional, Horizontal and Multilateral Drilling                          | 20 May - 24 May 2024 | Sharm El Shikh |
| DE011 | Stuck Pipe Prevention and Fishing (Separately Bookable Sessions)           | 20 May - 24 May 2024 | Dubai          |
| DE012 | Well Intervention and Productivity School with Howard Crumpton             | 20 May - 24 May 2024 | Istanbul       |
| DE013 | Well Integrity Management with Gordon Duncan                               | 22 Jul - 26 Jul 2024 | Casablanca     |
| DE014 | Advanced Casing Design   | 22 Jul - 26 Jul 2024 | Cairo          |
| DE015 | Deepwater Drilling Operations  | 19 Aug - 23 Aug 2024 | Amman          |
| DE016 | Technical Oil & Gas Courses in Well Construction & Drilling                | 19 Aug - 23 Aug 2024 | Kuala Lumpur   |
| DE017 | Casing and Tubing Stress Analysis  | 19 Aug - 23 Aug 2024 | Istanbul       |
| DE018 | Well Design and Engineering  | 23 Sep -27 Sep 2024  | Istanbul       |
| DE019 | Deepwater Drilling Operations  | 23 Sep -27 Sep 2024  | Istanbul       |
| DE020 | Deepwater Well Engineering   | 23 Sep -27 Sep 2024  | Dubai          |
| DE021 | Directional - Horizontal and Multilateral Drilling - Simulator Assisted    | 21 Oct - 25 Oct 2024 | Sharm El Shikh |
| DE022 | Drilling and Completion Fluids   | 21 Oct - 25 Oct 2024 | Dubai          |
| DE023 | Well Test Analysis   | 18 Nov - 22 Nov 2024 | Istanbul       |
| DE024 | Drilling Essentials for New Engineers and Non-                             | 18 Nov - 22 Nov 2024 | Casablanca     |
| DE025 | Flow Assurance for Offshore Field Development                              | 18 Nov - 22 Nov 2024 | Cairo          |
| DE026 | Technical Oil & Gas Courses in Well Construction & Drilling                | 18 Nov - 22 Nov 2024 | Istanbul       |





# IT TECHNOLOGY

| CODE  | COURSE NAME   | DATE                 | VENUE      |
|-------|---|----------------------|------------|
| IT001 | Cyber Security for Industrial Control Systems                                   | 26 Feb - 01 Mar 2024 | Istanbul   |
| IT002 | IT Project Management   | 26 Feb - 01 Mar 2024 | Istanbul   |
| IT003 | Information Security Management   | 26 Feb - 01 Mar 2024 | Casablanca |
| IT004 | Business Continuity & Disaster Recovery Architecture                            | 26 Feb - 01 Mar 2024 | Cairo      |
| IT005 | Data Management, Planning, Forecasting & Budgeting using Excel                  | 26 Feb - 01 Mar 2024 | Amman      |
| IT006 | Geostatistics - Using Software for Geospatial Analysis                          | 26 Feb - 01 Mar 2024 | Istanbul   |
| IT007 | Business Continuity & Disaster Recovery Architecture                            | 26 Feb - 01 Mar 2024 | Alexandria |
| IT008 | T Demand Management in the Modern Environment                                   | 26 Feb - 01 Mar 2024 | Istanbul   |
| IT009 | Oracle Database   | 26 Feb - 01 Mar 2024 | Istanbul   |
| IT010 | Refinery System Process Analysis and Testing Using Agent Based Simulation       | 27 May - 31 May 2024 | Dubai      |
| IT011 | Field Production Optimization Using Agent Based Simulation                      | 27 May - 31 May 2024 | Munch      |
| IT012 | A Complete Guide to IT Quality Management                                       | 27 May - 31 May 2024 | Istanbul   |
| IT013 | Auto CAD  | 27 May - 31 May 2024 | Casablanca |
| IT014 | Innovation in Artificial Intelligence Applications for Institutional Excellence | 27 May - 31 May 2024 | Cairo      |
| IT015 | Implementing a Networked Linux System (LPI 102)                                 | 27 May - 31 May 2024 | Amman      |
| IT016 | Maintaining a Microsoft SQL Server 2008 R2 Database                             | 27 May - 31 May 2024 | Istanbul   |
| IT017 | Java Programming Language (SL-275-SE6)  | 27 May - 31 May 2024 | Istanbul   |
| IT018 | Realtime Systems Programming  | 27 May - 31 May 2024 | Casablanca |
| IT019 | FreeBSD System Administration   | 27 May - 31 May 2024 | Cairo      |
| IT020 | PHP & MySQL (Advanced)  | 26 Aug - 30 Aug 2024 | Amman      |
| IT021 | Web Application Security  | 26 Aug - 30 Aug 2024 | Istanbul   |
| IT022 | Web Development with AJAX   | 26 Aug - 30 Aug 2024 | Alexandria |
| IT023 | PHP Security  | 26 Aug - 30 Aug 2024 | Istanbul   |
| IT024 | Web & Internet Security   | 26 Aug - 30 Aug 2024 | Amman      |
| IT025 | Web Development & Design Training   | 26 Aug - 30 Aug 2024 | Istanbul   |
| IT026 | Web Application Hacking   | 26 Aug - 30 Aug 2024 | Istanbul   |
| IT027 | Concurrent programming using c#   | 26 Aug - 30 Aug 2024 | Casablanca |
| IT028 | Database Design & Programming with SQL  | 26 Aug - 30 Aug 2024 | Cairo      |
| IT029 | Programming with PL/SQL   | 25 Nov - 29 Nov 2024 | Amman      |
| IT030 | Java Fundamentals   | 25 Nov - 29 Nov 2024 | Istanbul   |
| IT031 | Java Programming  | 25 Nov - 29 Nov 2024 | Alexandria |
| IT032 | Java Fundamentals and Java Programming  | 25 Nov - 29 Nov 2024 | Istanbul   |
| IT033 | Getting Started with Java Using Alice   | 25 Nov - 29 Nov 2024 | Alexandria |
| IT034 | Creating Java Programs with Greenfoot   | 25 Nov - 29 Nov 2024 | Istanbul   |
| IT035 | Oracle12c PL/SQL Foundations  | 25 Nov - 29 Nov 2024 | Amman      |
| IT036 | Oracle 12c Data Base Administration Express Introduction for Support Personnel  | 25 Nov - 29 Nov 2024 | Istanbul   |



# MBA & MASTERCLASS

| CODE  | COURSE NAME  | DATE                     | VENUE    |
|-------|--|--------------------------|----------|
| PM032 | HR Management MBA  | 01 Jan - 05 Jan 2024     | Istanbul |
| PM033 | Finance and Accounting MBA   | 01 Jan - 05 Jan 2024     | Istanbul |
| PM034 | Project Professional MBA   | 29 Jan - 02 Feb 2024     | Istanbul |
| PM035 | Project Management Professional  | 29 Jan - 02 Feb 2024     | Istanbul |
| PM036 | Mastering Finance and Accounting   | 04 Mar - 08 Mar 2024     | Istanbul |
| PM037 | Mastering Business Data Collection, Analysis and Presentation The Office Professional and Records Management Masterclass Mastering Business Etiquette & Protocol | 01 April - 05 April 2024 | Istanbul |
| PM038 | Contract Professional MBA  | 29 April - 03 May 2024   | Istanbul |
| PM039 | Ship Chartering, Laytime & Demurrage Masterclass   | 03 Jun - 07 Jun 2024     | Istanbul |
| PM040 | Developing Transformational Leadership   | 01 Jul - 05 Jul 2024     | Istanbul |
| PM041 | Digital Business Leadership  | 29 Jul - 02 Aug 2024     | Istanbul |
| PM042 | Mastering Communication, Negotiation and Presentation Skills Oil & Gas MBA   | 29 Jul - 02 Aug 2024     | Istanbul |
| PM043 | Mastering Team Leadership Skills   | 02 Sep - 06 Sep 2024     | Istanbul |
| PM044 | Global Sales Professional MBA  | 02 Sep - 06 Sep 2024     | Istanbul |
| PM045 | Operations Management Masterclass  | 02 Sep - 06 Sep 2024     | Istanbul |
| PM046 | Ship Chartering, Laytime & Demurrage Masterclass   | 30 Sep -04 Oct 2024      | Istanbul |
| PM047 | Developing Transformational Leadership   | 30 Sep -04 Oct 2024      | Istanbul |
| PM048 | Mastering Emotional Intelligence   | 28 Oct - 01 Nov 2024     | Istanbul |
| PM049 | Mastering Communication, Negotiation and Presentation Skills Digital Business Leadership   | 28 Oct - 01 Nov 2024     | Istanbul |
| PM050 | Ship Chartering, Laytime & Demurrage Masterclass   | 09 Dec - 13 Dec 2024     | Istanbul |
| PM051 | Management Excellence Masterclass  | 09 Dec - 13 Dec 2024     | Istanbul |
| PM052 | Mastering Management Skills  | 09 Dec - 13 Dec 2024     | Istanbul |





# PROFESSIONAL CERTIFICATIONS

| CODE  | COURSE NAME   | DATE                     | VENUE    |
|-------|---|--------------------------|----------|
| PM053 | NEBOSH International General Certificate in Occupational Health and Safety  | 08 Jan - 12 Jan 2024     | Istanbul |
| PM054 | Project Professional MBA  | 08 Jan - 12 Jan 2024     | Istanbul |
| PM055 | Offshore Structure Design, Construction, Inspection, Maintenance and Repair | 08 Jan - 12 Jan 2024     | Istanbul |
| PM056 | Oracle Primavera P6 Rel. 8.0 Fundamentals                                   | 05 Feb - 09 Feb 2024     | Istanbul |
| PM057 | The Strategic People Manager - ILM Endorsed                                 | 05 Feb - 09 Feb 2024     | Istanbul |
| PM058 | Certified Employee Assistance Professional (CEAP®) Exam Preparatory Course  | 05 Feb - 09 Feb 2024     | Istanbul |
| PM059 | API 579-1 / ASME FFS-1  | 11 Mar - 15 Mar 2024     | Istanbul |
| PM060 | NEBOSH HSE Certificate in Process Safety Management                         | 11 Mar - 15 Mar 2024     | Istanbul |
| PM061 | API 510 Pressure Vessel Inspector   | 11 Mar - 15 Mar 2024     | Istanbul |
| PM062 | API 570 Piping Inspector  | 15 April - 19 April 2024 | Istanbul |
| PM063 | API 579 Training - Fitness For Service                                      | 15 April - 19 April 2024 | Istanbul |
| PM064 | API 653 Above Ground Storage Tank Inspector                                 | 06 May -10 May 2024      | Istanbul |
| PM065 | NDT - liquid penetrant tests ( level I/II )                                 | 06 May -10 May 2024      | Istanbul |
| PM066 | NDT - magnetic particles tests ( level I/II )                               | 10 Jun - 14 Jun 2024     | Istanbul |
| PM067 | NDT - radiographic testing ( level I )                                      | 10 Jun - 14 Jun 2024     | Istanbul |
| PM068 | NDT - radiographic testing ( level II )                                     | 08 Jul - 12 Jul 2024     | Istanbul |
| PM069 | NDT - ultrasonic testing ( level I )  | 08 Jul - 12 Jul 2024     | Istanbul |
| PM070 | NDT - ultrasonic testing ( level II )                                       | 05 Aug - 09 Aug 2024     | Istanbul |
| PM071 | NDT - visual inspection ( level II )  | 09 Sep - 13 Sep 2024     | Istanbul |
| PM072 | international welding engineer - IWE  | 07 Oct - 11 Oct 2024     | Istanbul |
| PM073 | CSWIP preparation courses - CSWIP 3.1 welding inspector                     | 07 Oct - 11 Oct 2024     | Istanbul |
| PM074 | CSWIP preparation courses - CSWIP 3.2 welding inspector                     | 04 Nov - 08 Nov 2024     | Istanbul |
| PM075 | CWI preparation course  | 16 Dec - 20 Dec 2024     | Istanbul |



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