### **Terms and Conditions**



PHAROS payment terms guarantee a secured confidence level for our clients Flexibility: Our financial terms provide to our clients flexibility in paying whether comply with PHAROS terms and/or the client's terms.

# **PHAROS Payment Terms**

advanced payment payable befor at least 5 days prior to course start date %50 last payment payable upon end of the training course and submitting the Participants' certificates, %50 Post course reports including course evaluations, analysis and recommendations.

# **Mode of Payment**

The delegate has the option to pay the course fee directly or request to send an invoice to his/her company/sponsor.

# **Frequent Nomination Plan**

In recognition of those clients who frequently nominate participants on public programs offered by PHAROS as a Promotion, A special frequent nomination discount on paid fees.

### Several Nominations on the Same Program

In addition to the above plan, one extra free place is offered to any organization that makes 3 paid nominations for the same program and dates.

Attendance Certificate – a certificate of attendance will only be awarded to those delegates who successfully completed/attended the entire programme including the awarding of applicable Continuing Professional Units/Hours. Education

Force Majeure – any circumstances beyond the control of the Company may necessitate postponement, change seminar venue or substitution of assigned Instructor. The Company reserves the right to exercise this clause of implement such amendments. and

Fair Access / Equal Opportunities – In the provision of its services as a world-class Training Provider, the Company is committed to provide fair access / equal opportunities throughout the delivery of its courses assessment leading to the completion of training programmes, or 3rd party qualifications/certifications.

### **Cancellation Policy**

Cancellation / Substitution – Request for courses cancellation must be made in writing & received 10 Days prior to the course date A cancellation by our clients shall not incur any costs as long as notification is made to PHAROS

If a confirmed registration is cancelled less than 10 business days prior to the program start date would be happy to welcome a colleague who would substitute for you or a 25 % cancellation charge is applied.